



Planning for T Level Education and Early Years (Gen 1) 2026-27

Key dates and support

Date	Call to action	Where to access support
October	- Administration training (series of short videos) is available all year round from our moderation page. - Provider standardisation packs are available from each qualification page, under 'support materials'.	- Admin training via our moderation page: - How to access assessment materials - How to submit provider marks for moderation - View students selected for moderation and upload evidence - Download provider standardisation training packs on our website
September - January	- Set up your Portal user permissions correctly so you have access to moderation screens such as student marks and evidence. - Book students onto their chosen Occupational Specialism (OS) in the Portal. - Update the Schedule of Assessment (SoA) in the Portal for every student by 31 January 2027. - Access the Provider Information Document from your moderator. - Download Evidence Upload Checklist from the Assessment Materials area in the Portal. - Make sure we have the correct contact details for key staff. - Access the Tutor Guidance and Competency Criteria documents. - Consider the resources required by your students and how to facilitate the number of sessions needed. - Review sample assessments and exemplar student responses on our website. - Sign up for teaching and learning support. - Complete mandatory standardisation and administration training. - Liaise with your allocated moderator to plan and complete moderation visit dates for EYE Part 1 uploading required evidence to the portal	Visit the qualification page on our website to access: - tutor guides - EYE competency criteria - qualification specification - sample assessments - exemplar student responses and more. Update your provider contacts for key staff here. Training: Provider Development Support Education and Early Years CPD Playlist – YouTube Education and Early Years Events Visit the moderation page on our website to access: - guidance on how to access assessment materials - guidance on how to add or update the SoA - visit the 'Education and Early Years Specific Information' section for an overview of the moderation process for Gen 2 EYE and AT Assignment 2.



September - May	Delivery of the T Level Technical Qualification in Education and Early Years: - Plan your delivery. - Familiarise yourself with the industry placement guidance. - Consider mop-up sessions for students who may miss hours due to absence. - Document student attendance at each session (record of attendance). - Assessors observe and mark students using the templates located in the tutor guide. - Complete internal quality assurance processes. - Provider marks can be shared with students, there's no opportunity for students to resubmit evidence, but you should make sure students have time to appeal a marking decision internally. - Ensure students know how and when they can appeal.	Visit the moderation page on our website to access: - Guidance on how to maintain accurate assessment records. - Guidance on submitting student marks and evidence. - Guidance on sample sizes. - Further information about moderation of the T Level in Education and Early Years. Visit the qualification page on our website and view our Tutor Guides. View the T Level Industry Placement Delivery Guidance here.
February	- Deadline to complete standardisation and administration training. - EYE Part 2 and AT Assignment 2 assessment window opens, and moderation begins. - Moderation for EYE Part 1 should be complete before February to allow for EYE Part 2 and AT moderation to commence timely once the assessment window opens in February.	Complete the declaration within the standardisation pack before 28 February 2027. Visit the moderation page on our website, the 'Education and Early Years Specific Information' section has an overview of the moderation process for Gen 1 EYE and AT.
February - May	Assessment window for Assignment 2 – EYE Part 2 and AT begins on 1 February and closes on 14 May. Stage 1 moderation takes place: - liaise with your moderator to arrange moderation visits - your moderator will sample a selection of students in person, and a selection of students remotely - upload student evidence to the Portal for students sampled during EYE Part 2 and AT. Once all assessment and IQA activity are complete, you can submit students' marks on the Portal: - Ensure colleagues responsible for submitting student marks have the 'Moderation' permission added to their Portal account.	Visit the moderation page on our website the 'Education and Early Years Specific Information' section has an overview of the moderation process for EYE and AT Assignment 2 including sample sizes. T Level Portal User Guide provides details on how to view the students selected for sampling. - Viewing the sampling plan list and uploading evidence - watch this how to video. - Submitting marks on the Portal short video.



	• As soon as IQA is completed and the student appeals window has closed, you can submit marks in the Portal. • Check submitted marks on the Portal match the marks given on the Assessor Feedback to Learner form. Discrepancies may lead to delays in moderation and releasing results. • You can edit submitted marks on the Portal until 14 May. • If you have a cohort of 15 students or less, we'll require you to upload evidence for the full cohort. You can do this at any time during the assessment window. For cohorts of 16+ students, you will need to submit evidence for students listed on the sample plan generated in the Portal.	
14 May	• Final deadline to submit all student marks (except agreed special consideration). • Late submissions may delay results – the moderation team will contact you if student marks are missing after the deadline.	Please read our special consideration guidance before submitting an application.
19 May	Provided all student marks for the cohort are entered by the deadline, tolerance will run. • If you are marking within tolerance, no further sampling is required. • If you are marking out of tolerance, a sampling plan will be made available on the Portal. The list of students selected for moderation will appear in the sampling plan on the Portal within 24 hours. You will then have 3 working days to upload the required evidence.	• Viewing the sampling plan list and uploading evidence Video • The T Level Portal User Guide provides details on how to view your students selected for sampling.
19 - 21 May	• Ensure all tasks are clearly marked and attributable to an individual student. Mark on the evidence upload checklist where no evidence has been submitted by the student. • Upload student evidence to the Portal (3 working days from the sampling plan release). • Submit a completed checklist for each student. • If a Reasonable Adjustment applies, record it on the checklist. • You can upload evidence anytime during the assessment window. It's recommended to test this process early to resolve any issues before the upload period. • Missing the upload deadline will lead to delays in moderation and releasing results. The Moderation team will contact you to chase late submissions.	• Guide to uploading digital evidence. • Guidance on applying reasonable adjustments can be found here. • Reasonable adjustments applied by Providers need to be recorded on the evidence upload checklist submitted with individual student evidence.



	If you've already uploaded evidence for all students (15 or less), no further action is needed.	
May – July	- Provided all student evidence has been uploaded by the deadline, the next stage of moderation will begin. - Regularly check emails from NCFE for queries regarding missing or insufficient evidence. You may be contacted at various stages with queries about different students. - Action any requests as soon as possible, to avoid delays in moderation and results. Please ensure all provider contact information is correct and up to date.	If we need to contact you regarding your students, we'll email the head of centre, programme contact and exam contact providing details of what we need you to do.
August	11 August results available to providers (embargoed) 12 August results can be shared with students. - Final moderation reports available to view on the Portal. - Chief Examiner and Chief Moderator report released. It highlights overall student performance and identifies areas needing improvement or guidance to support future assessments.	Further information on the final moderation report can be found on our Preparing for Moderation page. Results release dates can be found in the Key Dates Schedule.
August – September	Review of Moderation - Submit a request for a review of moderation via our website - Requests must be received within 25 working days of results release date. - Not available for individual students; must be requested by unit/component, for the whole cohort. Missing or Incomplete Results Service After results are released to students on the scheduled result release date, providers can submit a Missing and Incomplete Results Request if they believe that a student's result for an internal assessment is missing or incomplete. - Submit a missing and incomplete results form via our website.	Information about our review of moderation service can be found on our Enquiries about results and assessment decisions page.
Certification	You don't need to claim your student's certificate with NCFE. Certificates will be issued by the Department for Education (DfE) upon your student completing the qualification, providing they meet the minimum required standard.	Visit the DfE's website for more information on student achievement and certification for T Level qualifications.