

T Level Technical Qualification in Education and Early Years (Level 3)

Occupational specialism assessment (OSA)

Early Years Educator

Assignment 3 Part 1 (a) – Brief

Contents

Contents	2
About this assignment	3
Introduction	3
Student instructions	3
Student information	3
Plagiarism and use of artificial intelligence (AI)	4
Presentation of work	4
Timing	4
Marks available	4
Performance outcomes (POs)	5
Assignment 3 part (a) – observations of a child in a setting	5
Observations of a child in a setting: scenario	6
Observations of a child in a setting: brief	6
Observations of a child in a setting: child observations	7
Instructions for students	7
Resources	7
Evidence required for submission to NCFE	7
Document information	8
Change history record	8

About this assignment

Introduction

Assignment 3 part 1 (a) is set by NCFE and administered by your provider over 5 days. The times and dates will be specified by NCFE.

The assignment will be completed under supervised conditions.

You **must** complete all this assignment independently. You are required to sign a declaration of authenticity to confirm that the work is your own. This requirement is to ensure authenticity and to prevent potential malpractice and maladministration. If any evidence was found not to be your own work, it could impact your overall grade.

Save your work regularly as you work through this part of assignment 3.

You **must** submit the written work to your supervisor when you have finished each observation, if not carried out on the same day.

Electronic files **must** use the following filename convention:

'(Provider_number)_(Student registration number)_Assignment_3_(Additional detail of document content if multiple documents are produced per question)'

You should attempt to fully complete **both** observations in this part of assignment 3.

Read the instructions and information provided carefully.

No internet access is allowed.

Student instructions

- You should read the information in this part of assignment 3 carefully before starting your work.
- You **must** work independently and make your own decisions as to how to approach each observation within assignment 3 part 1.
- You are **not** permitted to bring in or use any material unless explicitly told to do so in any preliminary material. Any material will be checked for suitability by your supervisor.
- You **must** clearly name and date all of the work that you produce during **each** supervised session.
- You **must** hand over all of your work to your tutor at the end of **each** supervised session.

Student information

- The combined marks from each of these observations will form part of your final mark for this assignment.
 - your tutor will explain how this time is broken down
 - you **must not** take any assessment material outside of the room (for example, via a physical memory device)
 - you **must not** upload any work produced to any platform that will allow you to access materials outside of the supervised sessions (including email).
- The maximum mark for this assignment is 9.
- Access to course materials and other resources is **not** permitted.

- You can fail to achieve marks if you do not fully meet the requirements of this part of the assignment.

Plagiarism and use of artificial intelligence (AI)

Plagiarism may result in the external assessment being awarded a U grade. For further information, refer to the Plagiarism in Assessments guidance located on the Joint Council for Qualifications (JCQ) website.

Students must make sure that work submitted for assessment is demonstrably their own. If any sections of their work are reproduced directly from AI-generated responses, those elements must be identified by the student. Students must understand that this will not allow them to demonstrate that they have independently met the marking criteria and consequently will not be awarded marks for those sections. For further information, refer to the AI Use in Assessments: Protecting the Integrity of Qualifications guidance located on the JCQ website.

Presentation of work

- All of your work should be completed electronically using black font, Arial size 12 pt unless otherwise specified.
- Any work not produced electronically must be agreed with your tutor, in which case the evidence you produce should be scanned and submitted as an electronic piece of evidence.
- All of your work should be clearly labelled with the relevant assignment number, observation number and your student details. All information **must** be clearly legible (for example, front page and headers).
- Electronic files should be given a clear file name as per the filename conventions provided in the introduction section.
- All pages of your work should be numbered in the format page X of Y, where X is the page number and Y is the total number of pages.
- You **must** complete and sign the External Assessment Cover Sheet (EACS) – Declaration of Authenticity form – and include it at the front of your assessment evidence.
- You **must** submit your evidence to the supervisor at the end of the session.

Timing

You have 1 hour to complete both observations.

You can use the time how you want, but both observations **must** be completed within the time limit. Your tutor will arrange suitable supervised times that amount to the full hour. After the observations, you **must** hand your completed observation sheets to your tutor.

Marks available

Total marks: 9 marks.

Performance outcomes (POs)

The breakdown of the PO coverage across the observations can be seen in the list below.

Marks will be awarded against the POs as follows:

Assignment 3 Part 1 (a) – observations of a child in a setting

PO1: Support and promote children's play, development and early education	[2 marks]
PO2: Develop relationships with children to facilitate their development	[1 mark]
PO3: Plan, provide and review care, play and educational opportunities to enable children to progress	[5 marks]
PO4: Safeguard and promote the health, safety and wellbeing of children	[1 mark]
[Total marks: 9 marks]	

Observations of a child in a setting: scenario

This child observation part of assignment 3 is set within the industry placement. Therefore, you will be expected to be in the role of an observer within an early years setting.

Observations of a child in a setting: brief

This part of assignment 3 is split into **two** separate and distinct observations.

You **must** observe the child in activities that support the specific area of learning in the early years foundation stage (EYFS) – **word formation**.

You will be expected to perform **two** observations:

- **Observation 1** requires the use of a **narrative** observation model.
- **Observation 2** requires the use of the **time sample** observation model.

You will use the **same** template for **each** observation but **must** use different observation models to complete the templates.

Observations of a child in a setting: child observations

Instructions for students

You **must** carry out **two** observations on a child in your industry placement.

You **must** observe the child in activities that support the specific area of learning in the early years foundation stage (EYFS) – **word formation**.

You **must** carry out **two separate** observations:

- **Observation 1** requires the use of a **narrative** observation model.
- **Observation 2** requires the use of the **time sample** observation model.

You will use the **same** template for **each** observation but **must** use different observation models to complete the templates.

You **must** record **each** of your observations and hand them to your tutor.

The observations do **not** need to be carried out in the order outlined in this booklet.

[9 marks]

Resources

You will have access to the following:

- **two** printed observation record forms

Evidence required for submission to NCFE

The following evidence **must** be submitted to your tutor:

- **two** completed observation record forms.

All evidence **must** be saved securely by your tutor.

Document information

Copyright in this document belongs to, and is used under licence from, the Institute for Apprenticeships and Technical Education, © 2025

‘T-LEVELS’ is a registered trade mark of the Department for Education.

‘T Level’ is a registered trade mark of the Institute for Apprenticeships and Technical Education.

‘Institute for Apprenticeships & Technical Education’ and logo are registered trade marks of the Institute for Apprenticeships and Technical Education.

The T Level Technical Qualification is a qualification approved and managed by the Institute for Apprenticeships and Technical Education.

NCFE is authorised by the Institute for Apprenticeships and Technical Education to develop and deliver this Technical Qualification.

‘CACHE’ is a registered trade mark of NCFE.

Owner: Head of Assessment Solutions

Change history record

Version	Description of change	Approval	Date of issue
v1.0	First published version	09 May 2025	16 June 2025