

# Functional Skills English Summary Sheet

## Level 1 and 2

[NCFE Functional Skills Qualification in English at Level 1 \(501/11660/5\)](#)

[NCFE Functional Skills Qualification in English at Level 2 \(600/0140/9\)](#)

### Registration

£16 per learner – includes assessment, quality assurance and certification

GLH 45 hours across all components

### Assessment

3 mandatory components – Reading | Writing | Speaking, Listening and Communication

Reading and Writing are externally assessed

Speaking, Listening and Communication is internally assessed

Short Answer Question external assessment available on demand, paper-based and online

Duration – Reading and Writing: one hour each | Speaking, Listening and Communication: one hour max

Free resits available for all components

Reasonable adjustments are available

Sample assessments are available online

Assessments must adhere to the Regulations for the Conduct of Controlled Assessment

### Results: Reading and Writing

Achieved | Within 10% | Not Yet Achieved

Results issued to centres 6 working days from the date NCFE receives all external papers fully completed or from the date the online assessment uploaded

No need to 'merge' your results if you sit online and paper-based

### External Quality Assurance

You receive your External Quality Assurer's details once we receive your first registrations in the academic session.

2 free visits per academic session (this covers all learners)

Direct Claims Status is achievable

### Certification

Issued on receipt of completed certificate claim after moderation has taken place

Sent out within one working day of us receiving completed claim

### Support

Free access to ForSkills Initial Assessment and Diagnostic Tools for each registered learner\*

Bespoke and invigilation training on demand

Support from NCFE's Curriculum team

Various support materials available online

Free automated feedback for online assessments