

Functional Skills ICT Summary Sheet

Entry Level

[NCFE Functional Skills Qualification in ICT at Entry Level 1 \(600/1780/6\)](#)

[NCFE Functional Skills Qualification in ICT at Entry Level 2 \(600/1353/9\)](#)

[NCFE Functional Skills Qualification in ICT at Entry Level 3 \(600/1148/8\)](#)

Registration

£16 per learner – includes assessment, quality assurance and certification

GLH 45 hours across all components

Assessment

One mandatory component

Tasks are set by NCFE and learners must sit a different task if resitting

Internal summative task-based assessment in controlled conditions – you choose the time, location and date. It can be taken over multiple occasions or one occasion

Duration – 2 hours maximum

Internally assessed and quality assured by centre staff

Externally quality assured by NCFE

Sample assessments are available online

Assessments must adhere to the Regulations for the Conduct of Controlled Assessment

External Quality Assurance

You receive your External Quality Assurer's details once we receive your first registrations in the academic session.

2 free visits per academic session (this covers all learners)

Direct Claims Status is achievable

Results

Achieved or Not Yet Achieved

Certification

Issued on receipt of completed certificate claim after moderation has taken place

Sent out within one working day of us receiving completed claim

Support

Free access to ForSkills Initial Assessment and Diagnostic Tools for each registered learner*

Visits and ongoing support from your allocated External Quality Assurer

Support from NCFE's Curriculum team

Various support materials available online