



NCFE Entry Level 3 Functional Skills Qualification in English (603/5052/0): Reading

Paper number: Sample Assessment Materials

Pass mark: 10

Mark Scheme

Marking guidelines

You must apply the following marking guidelines to all marking undertaken throughout the marking period. This is to ensure fairness to all learners, who must receive the same treatment. You must mark the first learner in exactly the same way as you mark the last.

- The mark scheme must be referred to throughout the marking period and applied consistently. Do not change your approach to marking once you have been standardised.
- Reward learners positively giving credit for what they have shown, rather than what they might have omitted.
- Utilise the whole mark range and always award full marks when the response merits them.
- Be prepared to award zero marks if the learner's response has no relevant material.
- Do not credit irrelevant material that does not answer the question, no matter how impressive the response might be.
- The marks awarded for each response should be clearly and legibly recorded in the grid on the last page of the Question Paper.
- If you are in any doubt about the application of the mark scheme, you must consult with your internal quality assurer (IQA).

Subject content statements (SCS)

EL3.2.8

Read correctly words designated for entry level 3 (see Appendix Functional Skills English Conditions and Requirements).

Words in each source document must contain **12.5 to 15%** of those given in the entry level 3 Appendix. This SCS is notionally assessed through evidencing understanding of **EL3.2.9**, **EL3.2.10**, **EL3.2.11** and **EL3.2.12**

EL3.2.9 Identify, understand and extract the main points and ideas in and from texts

EL3.2.10 Identify different purposes of straightforward texts

EL3.2.11 Use effective strategies to find the meaning of words (for example a dictionary, working out meaning from context, using knowledge of different word types)

EL3.2.12 Understand organisational features and use them to locate relevant information (for example contents, index, menus, tabs and links)

Q no	Marking guidance	Marks	Subject content ref
Section 1			
1	What is the main purpose of this text? Award one mark for the following: D: To tell staff to keep the kitchen clean.	1	EL3.2.10

Q no	Marking guidance	Marks	Subject content ref
2	Answer both questions below: (a) How many times did the cleaners complain? Award one mark for: three / 3 / a third time.	1	EL3.2.9
	(b) Give one example of mess the cleaners often see in the kitchen. Accept any one of the following: - dirty dishes in the sink - water on the floor - bin overflowing.	1	EL3.2.9
3	Amelia says she will put 'measures' in place. What does she mean by 'measures'? Award one mark for the following: A: Actions.	1	EL3.2.11
4	What did cleaners remove from the fridge? Award one mark for each of the following, maximum 2 marks: (old) food items (half-empty) milk (cartons) / sour milk.	2	EL3.2.9

Q no	Marking guidance	Marks	Subject content ref
5	The text suggests that an untidy kitchen could cause an accident. Which one of the following is mentioned in the text? Award one mark for the following: D: A slip on the floor.	1	EL3.2.9
6	How often will Amelia check the kitchen to make sure it is clean? Award one mark for the following: • every four hours / every 4 hours.	1	EL3.2.12
	Total marks for section 1	8	
Section 2			
7	Answer both questions below: a) Identify one simple gadget Oscar mentions. Accept any one of the following: • grater • peeler.	1	EL3.2.9
	b) Which gadget does Oscar use to make soup? Award one mark for the following: • blender.	1	EL3.2.9

Q no	Marking guidance	Marks	Subject content ref
8	Oscar says that some kitchen tools are 'essential'. What does the word 'essential' mean? You should use a dictionary to answer this question. Accept any one of the following: • not able to be done without • needed / necessary • extremely important. Credit any appropriate definition.	1	EL3.2.11
9	Which kitchen tool does Oscar like the most? Award one mark for the following: C: Knife.	1	EL3.2.9
10	How can Oscar's air fryer help save him money? Award one mark for the following: • heats up faster than his oven • saves money on energy bills. Credit any other similar response.	1	EL3.2.11

Q no	Marking guidance	Marks	Subject content ref
11	What is Oscar's tip for buying gadgets? Award one mark for the following: • buy only what you need • choose tools you will use often. Credit any other similar response.	1	EL3.2.9
12	In the second paragraph, Oscar talks about a 'blunt' vegetable peeler. What does the word 'blunt' mean in this context? You may use a dictionary to answer this question. Award one mark for the following: • not sharp. Credit any other appropriate definition.	1	EL3.2.12
13	What is the main purpose of Oscar's article? Award one mark for the following: C: To inform readers about kitchen tools.	1	EL3.2.10
	Total marks for section 2:		8
	Total marks available:		16