

What Can Be Taken into the End-Point Assessment

Standard	Knowledge, Case Study or Role Simulation Test	Presentation, Work-based Project, Apprentice Showcase or Case for Support Pitch	Professional Discussion, Interview or Reflective Statement	Observation
Business Administrator	Apprentices cannot have any materials with them during the assessment.	<p>Presentation slides and Project Report and any handwritten notes that can be validated.</p> <p>NCFE Plan and Prepare sheet</p>	<p>Portfolio of Evidence.</p> <p>NCFE Plan and Prepare sheet</p>	N/A
Customer Service Practitioner	N/A	<p>Showcase.</p> <p>NCFE Plan and Prepare sheet</p>	<p>Any handwritten notes that can be validated.</p> <p>NCFE Plan and Prepare sheet</p>	Apprentices cannot have any materials with them during the assessment – this is a direct observation of them in their working environment.
Customer Service Specialist	N/A	<p>Project Proposal and Project Report submitted at Gateway.</p> <p>NCFE Plan and Prepare sheet</p>	<p>Portfolio of Evidence.</p> <p>NCFE Plan and Prepare sheet</p>	Apprentices cannot have any materials with them during the assessment – this is a direct observation of them in their working environment.
Employability Practitioner	Apprentices cannot have any materials with them during the assessment.	<p>Presentation slides and Portfolio of Evidence and Research.</p> <p>NCFE Plan and Prepare sheet</p>	N/A	Apprentices cannot have any materials with them during the assessment – this is a direct observation of them in their working environment.

<p>Fundraiser</p>	<p>N/A</p>	<p>Case for Support Pitch and Presentation slides and any handwritten notes that can be validated.</p> <p>NCFE Plan and Prepare sheet</p>	<p>Portfolio of Evidence.</p> <p>NCFE Plan and Prepare sheet</p>	<p>N/A</p>
<p>Team Leader v3</p>	<p>N/A</p>	<p>Presentation slides and any handwritten notes that can be validated.</p> <p>NCFE Plan and Prepare sheet</p>	<p>Portfolio of Evidence and any handwritten notes that can be validated.</p> <p>NCFE Plan and Prepare sheet</p>	<p>N/A</p>