



Non-Exam Assessment

NCFE CACHE Level 1/2 Technical Award in Health and Social Care (603/7013/0)

Learner copy

SAMPLE

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Introduction

The internal non-exam assessment (NEA) is a formal internal synoptic assessment that requires the learner to independently apply an appropriate selection of knowledge, understanding, skills and techniques, developed through the full course of study, in response to a real-world situation, to enable them to demonstrate an integrated connection and coherence between the different elements of the qualification.

The NEA will contribute **50%** towards the overall qualification grade and therefore it is important that the learner produces work to the highest standard that they can. The learner, therefore, should not be entered for the NEA until they have been taught the full course of study, to ensure that they are in the best position to complete the NEA successfully.

What is synoptic assessment?

Synoptic assessment is an important part of a high-quality vocational qualification because it shows that learners have achieved a holistic understanding of the sector and that they can make effective connections between different aspects of the subject content and across the breadth of the assessment objectives in an integrated way. The Department for Education (DfE) has consulted with Awarding Organisations and agreed the following definition for synoptic assessment:

“A form of assessment which requires a candidate to demonstrate that s/he can identify and use effectively in an integrated way an appropriate selection of skills, techniques, concepts, theories, and knowledge from across the whole vocational area, which are relevant to a key task.”

Synoptic assessment enables learners to show that they can transfer knowledge and skills learnt in one context to resolve problems raised in another. To support the development of a synoptic approach, the qualification encourages learners to make links between elements of the course and to demonstrate how they have integrated and applied their increasing knowledge and skills.

As learners progress through the course, they will use and build upon knowledge and skills learnt across units. The NEA will test the learners' ability to respond to a real-world situation.

Information for learners

Introduction

The internal non-exam assessment (NEA) is a formal assessment that will contribute **50%** towards your overall qualification grade. It takes the form of a synoptic project that will require you to draw on your knowledge and understanding of the entire qualification, it is therefore important that you produce work to the highest standard that you can.

You will be assessed on your ability to independently select, apply and bring together the appropriate knowledge, understanding, skills and techniques you have learnt throughout your course of study, in response to a brief, set in a real-world-situation.

The non-exam assessment will be assessed holistically using a levels of response mark grid and against five integrated assessment objectives. These assessment objectives and their weightings are shown below:

<p>AO1 – Recall knowledge and show understanding</p> <p>The emphasis here is for learners to recall and communicate the fundamental elements of knowledge and understanding.</p> <p>16 marks (19.04%)</p>
<p>AO2 – Apply knowledge and understanding</p> <p>The emphasis here is for learners to apply their knowledge and understanding to real-world contexts and novel situations, including finding creative solutions.</p> <p>20 marks (23.80%)</p>
<p>AO3 – Analyse and evaluate knowledge and understanding</p> <p>The emphasis here is for learners to develop analytical thinking skills to make reasoned judgements and reach conclusions.</p> <p>12 marks (14.28%)</p>
<p>AO4 – Demonstrate the application of relevant vocational skills, processes, working practices, and documentation</p> <p>The emphasis here is for learners to demonstrate the essential skills relevant to the vocational sector, by applying the appropriate processes, working practices and documentation.</p> <p>28 marks (33.33%)</p>

AO5 – Analyse and evaluate the demonstration of relevant vocational skills, processes, working practices, and documentation

The emphasis here is for learners to analyse and evaluate the demonstration of essential skills; processes, working practices and documentation relevant to the vocational sector.

8 marks (9.52%)

Preparation and research task

Maximum time: 2 hours

In addition to the allocated assessment time for this non-exam assessment (NEA), you are permitted to spend a maximum of **2** hours to undertake research and develop a pack of resources that you can refer to during the formal NEA assessment time. During this 2 hour period, you may access all learning materials, internet access and other published materials.

You should use this time to create your own resource pack and it is this pack alone that you may use during the allocated time given to the NEA. This is the only support material that is permitted during the completion of NEA tasks (unless otherwise stated within each task instructions).

All research or data used in your final NEA **must** be referenced appropriately. As a minimum this should include the following:

- the use of quotation marks to clearly identify any passages not of your own words
- date accessed
- name of source / author.

Evidence requirements: research pack of no more than four sides of A4, font size 12 (if word processed) to be returned to your tutor at the end of each task / session and submitted with the completed NEA.

Maximum completion time

You have been provided with a total of **13** hours to complete this non-examined assessment (plus 2 hours for preparation and research).

You may use some or all of the time provided for each task.

You are allowed to use any remaining time allocated to one task to rework previous tasks up to the maximum time allowed.

You are not allowed to exceed the total number of hours.

You should not start your NEA until you have been taught the full course of study. This will ensure that you are in the best position to complete the NEA successfully.

NCFE Level 1/2 Technical Award in Health and Social Care (603/7013/0)

Non-Exam Assessment

Sample

To be given to learners on or after XX XXXX XX.

Learner instructions

- Read the project brief carefully before you start the work.
- You **must** clearly identify and label all the work you produce during the supervised time.
- You **must** hand in all your work to the Supervisor at the end of each timed session.

Learner information

- This non-exam assessment (NEA) will assess your knowledge and understanding from across the qualification.
- The maximum mark for this assessment is **84**.
- The maximum completion time for this NEA **13** hours (plus 2 hours preparation and research time).
- All of the work you submit **must** be your own.

Resources

- You have been provided with the following documents to use during the assessment:
 - Individual profile- required for Task 1
 - Social worker report - required for Tasks 3 and 4.

Please complete the details below clearly and in BLOCK CAPITALS.

Learner name _____

Centre name _____

Centre number

Learner number

Learner signature _____

Project brief - Case study

John is 68 years old. He lives on his own since his wife died 2 years ago.

Four months ago, John suffered a stroke. He has spent time in residential care to recuperate and is due to return home next week. The stroke has left John with difficulties with his mobility, co-ordination, and speech.

John and his son have met with the social worker, and it has been agreed that for John to safely return home, he will need support from a care assistant from home care services. They will provide care and support 3 times a day to meet John's needs and support his independence. John's son will visit once a day and a neighbour will be able to get John's shopping.

Using the case study and the two resources complete tasks 1 to 5.

Assessment tasks

Task 1 – Care planning – Assess and implement	
Maximum time	4 hours
Content areas assessed	<ol style="list-style-type: none"> 1. Health and social care provision and services 2. Job roles in health and social care and the care values that underpin professional practice 3. Legislation, policies and procedures in health and social care 4. Human development across the life span 5. The care needs of the individual 6. How health and social care services are accessed 7. Partnership working in health and social care 8. The care planning cycle
Assessment objectives	AO1 = 4 marks AO2 = 4 marks AO3 = 4 marks AO4 = 12 marks
<p>You are required to:</p> <ul style="list-style-type: none"> • write a report assessing John’s care needs using the case study and individual profile (Appendix 1) • create and complete a detailed care plan template that will be used by the home care services to instruct the care assistants on how to meet John’s individual care needs at home for the first month that includes detailed information relating to: <ul style="list-style-type: none"> ○ John’s current care and support needs ○ John’s own future objectives ○ support required to meet John’s objectives including the care values of professional practice. <p style="text-align: right;">[24 marks]</p>	
Evidence	<ul style="list-style-type: none"> • Written report and care plan: <ul style="list-style-type: none"> ○ word processed or ○ handwritten.

Task 2 – Health and safety – Procedures	
Maximum time	1 hour
Content areas assessed	3. Legislation, policies and procedures in health and social care
Assessment objectives	AO1 = 4 marks AO2 = 4 marks AO3 = 4 marks
<p>You are required to:</p> <ul style="list-style-type: none"> analyse safe working practices in relation to Personal Protective Equipment (PPE) and write a procedure for its safe use and disposal. <p style="text-align: right;">[12 marks]</p>	
Evidence	<ul style="list-style-type: none"> Written procedure: <ul style="list-style-type: none"> word processed or handwritten.

Task 3 (a) – Planning an activity	
Maximum time	3 Hours
Content areas assessed	2. Job roles in health and social care and the care values that underpin professional practice 4. Human development across the life span 5. The care needs of the individual
Assessment objectives	AO1 = 4 marks AO2 = 4 marks AO4 = 8 marks
<p>John has now been at home for 4 weeks. He has had a visit from his Social Worker who has completed a written report of John’s progress.</p> <p>You are required to:</p> <p>Review the Social Worker’s report (appendix 2).</p> <ul style="list-style-type: none"> create and produce an activity plan, planning out a day of activities for John, based around his previously enjoyed activities and care needs. <p>The activity plan must include:</p> <ul style="list-style-type: none"> activities with timings (including breaks and travel where applicable) how each activity will support John’s development the family member or practitioners’ role during the activity resources required. <p>If your plan does not include all of the above, you will not be able to access all of the marks.</p> <p style="text-align: right;">[16 marks]</p>	
Evidence	<ul style="list-style-type: none"> Activity plan – written document: <ul style="list-style-type: none"> word processed or handwritten.

Task 3 (b) Planning an activity – Risk assessment	
Maximum time	2 Hours
Content areas assessed:	3. Legislation, policies and procedures in health and social care
Assessment objectives	AO1 = 4 marks AO2 = 4 marks AO4 = 4 marks
You are required to:	
<ul style="list-style-type: none"> create a risk assessment template and using this template carry out a risk assessment for one of the activities in 3 (a). <p style="text-align: right;">[12 marks]</p>	
Evidence	<ul style="list-style-type: none"> completed risk assessment: <ul style="list-style-type: none"> word processed or handwritten.

Task 4 – Care planning – Review	
Maximum time	2 hours
Content areas assessed	<ol style="list-style-type: none"> 1. Health and social care provision and services 2. Job roles in health and social care and the care values that underpin professional practice 4. Human development across the life span 5. The care needs of the individual 7. Partnership working in health and social care 8. The planning cycle
Assessment objectives	AO2 = 4 marks AO3 = 4 marks AO4 = 4 marks
<p>John has now been at home for 4 weeks. He has had a visit from his social worker who has completed a written report of John's progress.</p> <p>You are required to:</p> <p>Review the social worker's report (appendix 2):</p> <ul style="list-style-type: none"> • assess the extent to which John's individual needs and preferences have been met • assess the changes required to John's care plan to support his ongoing development • write a written report of your findings. <p>Using a different colour font:</p> <ul style="list-style-type: none"> • update the care plan you created in task 1 with any changes required. <p style="text-align: right;">[12 marks]</p>	
Evidence	<ul style="list-style-type: none"> • A written report – with the recommended changes and why: <ul style="list-style-type: none"> ○ word processed or ○ handwritten. • An updated care plan: <ul style="list-style-type: none"> ○ word processed or ○ handwritten.

Task 5 – Evaluation of your care plan	
Maximum time:	1 hour
Content areas assessed:	8. The planning cycle
Assessment objectives:	AO5 = 8 marks
<p>You are required to:</p> <p>Complete an evaluation of the updated care plan you have created in task 4. Your evaluation should include:</p> <ul style="list-style-type: none"> • how well your care plan records and outlines John’s care and support • how well your care plan meets John’s holistic needs and preferences. <p style="text-align: right;">[8 marks]</p>	
Evidence	<ul style="list-style-type: none"> • An evaluation: <ul style="list-style-type: none"> ○ word processed or ○ hand-written.

This is the end of the non-exam assessment.

Documentation

Declaration of Authenticity

The learner and assessor must complete the form at the end of the assessment and before any marking takes place. The assessor must check the number of tasks submitted by the learner is accurate.

The completed form must be retained within the centre and is not to be sent to the moderator or NCFE unless specifically requested.

Learner name:	
Task(s) submitted:	
Learner declaration:	
I certify that the work submitted for this non-exam assessment is my own. I have clearly referenced any sources used in the work. I understand that false declaration is a form of malpractice.	
Learner signature:	
Date:	

Assessor name:	
Assessor declaration:	
I certify that the work submitted is the learner's own. The learner has clearly referenced any sources used in the work. I confirm that all work was conducted under conditions designed to assure the authenticity of the learner's work.	
Assessor signature:	
Date:	

NB: Once completed, the declaration of authenticity must be stored securely within the centre, in line with the following NCFE Regulations for Conduct of NEA. A copy of this declaration form must be made available to NCFE upon request.