Version 1 Apr 18

External Assessment Cover Sheet (EACS)

**NCFE CACHE**

(*to be filled in by learner or centre)*

**Qualification**

**number: Assessment Code (*Technicals only*):**

**Assessment Theme (*Non-Technicals)*:**

 **Learner/Centre**

Learner Name: Learner Number: Centre Number: Batch Number: Paper Number:

The below sections must be completed by the learner

**Submission date:**

**Number of words\*:**

**Number of pages:**

\*The assessment should not exceed **5000** words. (Work that is more than 10% above this limit

will not be marked)

**Instructions for completing and submitting your assessment**

1. You must produce your assessment in an electronic format, using black font, Arial size 11-14.
2. The External Assessment Cover Sheet **must** be included at the front of your assessment.
3. Your name, Learner Number and Centre Number must appear on every page of your assessment. You must also number each page of your assessment in the format ‘Page X of Y’, where X is the page number and Y is the total number of pages.
4. The assessment must be submitted to your tutor in a single plastic sleeve, unstapled.
5. You must submit your assessment to your tutor.

For general enquiries please contact the Assessment Delivery Team

Email: assessmentdelivery@ncfe.org.uk

**Learner Declaration**

In submitting this assessment to CACHE for marking, I am declaring that it is my own work. I understand that any form of malpractice, including plagiarism, will result in an investigation and a

possible NYA grade.

Learner Signature:

Date: