**External Quality Assurer – Job information**

**Do you want to join us on our future journey?**

NCFE is an educational charity and an Awarding Organisation with a core purpose to ‘promote and advance learning’ for a fairer society. For over 170 years, NCFE has been at the forefront of technical and vocational education, helping to support and progress millions of learners in employment through its portfolio of qualifications. The company is an End-Point Assessment Organisation at the cutting edge of Apprenticeships, whilst also offering leading e-assessment, diagnostics, and digital education services through its innovative technical platforms as part of its Skills Forward and Peer Tutor businesses. Purposeful people drive NCFE and create a vibrant and high performing culture, ensuring that the organisation is always moving forward towards collective success with the learner at the heart of everything we do.

**A bit about the opportunity, our team and you…**

As an EQA you’ll work as part of our **Quality Assurance team.**

The purpose of this role is to ensure quality assurance compliance, to drive a high standard in assessment activities and continuous improvement in practice within our centres so that we can ensure a first-class service which meets the needs of both our customers and learners, supporting market growth and promoting advancement in learning.  This role will assess and manage risk and performance of centres and their staff through analysis and review of data and evidence from a variety of sources, including regulators and customers, which forms part of the quality process in order to ensure qualification and regulatory compliance.

To find out if this is the role for you, please take a look at the [Job Description](https://ncfe.icims.com/icims2/servlet/icims2?module=AppInert&action=download&id=13919&hashed=432861758)

**Want to know about NCFE?**

Take a look at our website <https://www.ncfe.org.uk/>

If you have the skills to be an **External Quality Assurer**…we’d love to hear from you!

All of our current vacancies are available on the NCFE careers page on [our website](https://careers-ncfe.icims.com/jobs/intro). Please apply with your current CV and a covering letter as one document detailing the skills and relevant work experience which makes you suitable for the role.

**What next?**

**Interview -** If you’re successful at the application stage, we’ll invite you to an interview at our head office in Newcastle or remotely. We’ll let you know before the event what you’ll need to prepare or bring along with you.

**Collecting references -** We will follow up the references you’ve supplied on your application form, as part of the selection process.

**Contracts -** Once you’ve shown us how friendly and enthusiastic you are, we’ll be making the decision whether or not we’d like you to join our team of External Quality Assurers. If we select you, we’ll send you a contract and you’ll be part of the NCFE family.

**Essential learning and Induction -** Before embarking on any work for NCFE, we provide you with an informative and inspiring induction along with some essential learning modules in order to prepare you for the role.

**Good Luck!**