

T Level Technical Qualification in Digital Support Services

Occupational specialism assessment (OSA)

Digital Infrastructure

Assignment 1

Workbook

v1.1: Additional sample material
17 November 2023
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Contents

About this workbook	3
Introduction	3
Evidence	3
Task 1: planning	4
Task 2: design – servers and storage	5
Task 3: design – communication equipment	6
Review and submit	7
Floor plan: DoubleUp Bookkeeping office (to be copied as required)	8
Document information	9
Change History Record.....	9

About this workbook

Introduction

All evidence should be placed in this workbook.

Save your document regularly as you work through the assignment. It is recommended you save after inserting each piece of evidence.

You can use multiple copies of the floor plan as required – copy a blank version from the appendix and paste where required. It is recommended that you use a new copy of each floor plan for task 1 and task 3.

Submit this workbook in .pdf format at the end of the assignment using the file naming convention.

Surname_Initial_student number_Workbook1

For example: Smith_J_123456789_Workbook1.pdf

Evidence

Print screens of websites should be captioned with the following information:

- article title
- website address
- date accessed
- publisher

All print screens should be numbered and linked to the task.

For example, task 1, evidence 2 would be shortened to 1.2.

Ensure each print screen is labelled with a brief description of what is being shown.

Task 1: planning

Project plan and Gantt chart

Legal requirements

Physical and digital threats and security countermeasures

Annotated floor plans

SAMPLE

Task 2: design – servers and storage

Diagram of the physical server organisation

Technical documentation

Print screens of online sources used and written evaluation of sources

SAMPLE

Task 3: design – communication equipment

Annotated floor plans

Technical documentation

Justification for your approach

Print screens of online sources used and written evaluation of sources

SAMPLE

Review and submit

You have now reached the end of the assignment. It is recommended that you review all the evidence required for the assignment to ensure all print screens and annotations have been provided.

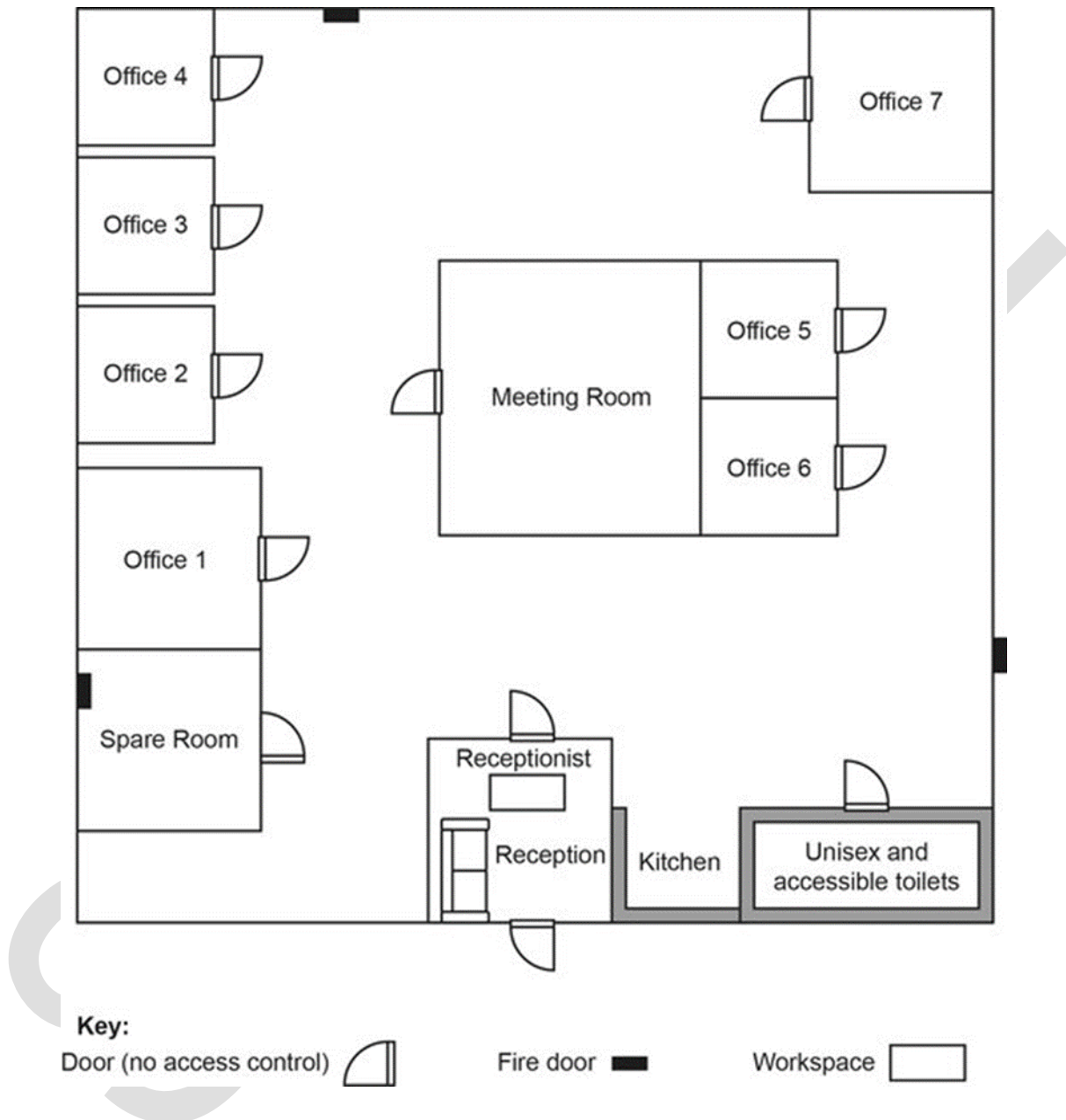
Save this document and convert into a .pdf for submission using the file naming convention.

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Floor plan: DoubleUp Bookkeeping office (to be copied as required)



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Owner: Head of Assessment Design

Change History Record

Version	Description of change	Approval	Date of issue
v1.0	Additional sample material		01 September 2023
v1.1	Sample added as a watermark	November 2023	17 November 2023