

Example curriculum plan

**NCFE Level 3 Diploma in Skills for Business:
Enterprise
QN: 601/2647/4**

NCFE Level 3 Diploma in Skills for Business: Enterprise (601/2647/4)

Example curriculum plan

Year 1

Course title: NCFE Study Programme Level 3 Diploma Skills for Business: Enterprise					
Example showing 6 units chosen from 10 available core units and 3 units from the possible 5 Enterprise specialist pathway units					
Personal Tutor					
Unit title	Unit Tutor A B (If applicable)		Alternative Tutor	Total hours taught	Resource needs
SEMESTER 1					
Business culture and responsibilities (K/505/9689)				60	Internet connectivity/classroom
Deliver customer service in a business environment (M/505/9693)				60	Internet connectivity/classroom and Placement
Produce documents in a business environment (A/505/9695)				60	Internet connectivity/classroom and placement
SEMESTER 2					
Solve problems in a business environment (L/505/9698)				60	Internet connectivity/classroom and placement
Work with others in a business environment (F/505/9701)				60	Internet connectivity/classroom and placement
Respond to change in a business environment (Y/505/9705)				60	Internet connectivity/classroom and placement

Unit title	Unit Tutor A B (If applicable)		Alternative Tutor	Total hours taught	Resource needs
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ALL YEAR						
NCFE Level 3 Award in Job search and Interview Skills (600/1749/1)				30		Internet connectivity/classroom and placement
Induction/portfolio review/self-development NCFE Level 3 Award in Learning to Learn for Higher Level Studies (600/4997/2)				30		Internet connectivity/classroom /home study
Work experience/exposure – extra hours are to be integrated into course delivery NCFE Level 3 Award in Employability Skills (500/6639/0)				36-60		Community based
Group/individual review – hours built into course delivery						
ADDITIONAL	OPTIONS – DEPENDENT ON GCSE PROFILE					
	NCFE Functional Skills English/Maths				45x2	Internet connectivity/classroom

Year 2

Course title: NCFE Study Programme Level 3 Diploma Skills for Business: Enterprise Pathway

Personal Tutor					
Unit title	Unit Tutor A B (If applicable)		Alternative Tutor	Total hours taught	Resource needs
SEMESTER 1					
Social enterprise (H/505/9786)				60	Internet connectivity/classroom and placement
Finance for a new business (K/505/9787)				60	Internet connectivity/classroom and placement
SEMESTER 2					
Business planning and pitching (M/505/9788)				90	Internet connectivity/classroom and placement
ALL YEAR					
NCFE Level 3 Award in Independent Study and Career Skills (601/2575/5) NCFE Level 3 Award in Managing Diversity (500/8313/2)				65/90	Internet connectivity/classroom and placement
Induction/Portfolio Review/Self Development – extra hours built into course delivery supported by NCFE Level 3 Award in Achieving Excellence in a Vocational Skill (600/8188/2)				23-26	Internet connectivity/classroom/home study
Work experience/exposure – extra hours are to be integrated into course delivery				24	Community based
Group/Individual review – hours built into course delivery					

OPTIONS – DEPENDENT ON GCSE PROFILE						
	GCSE English and Maths				90 x 2	Internet connectivity/classroom