



Candidate Review User Guide

Candidate review is only available through the NCFE Access to Scripts/Access to Student Assessment Evidence service. For more information on this, including applicable qualifications, timescales and fees please visit our website [here](#).

A candidate review session allows students and providers to view an external assessment completed via the Surpass system to review the questions, responses, marks awarded and examiner annotations where applicable.

You can access a candidate review session from a secure URL link. This will be provided by the NCFE Post Results Team following your request for Access to Scripts/Access to Student Assessment Evidence.

The NCFE logo is displayed vertically on the left side of the page. It consists of the letters 'NCFE' in a bold, white, sans-serif font, set against a black rectangular background.A large, light green rectangular graphic with the text 'Access to Student Assessment Evidence' centered in bold black font. A thin black line connects the top-left corner of this graphic to a purple rectangular area on the left side of the page.

Access to Student Assessment Evidence

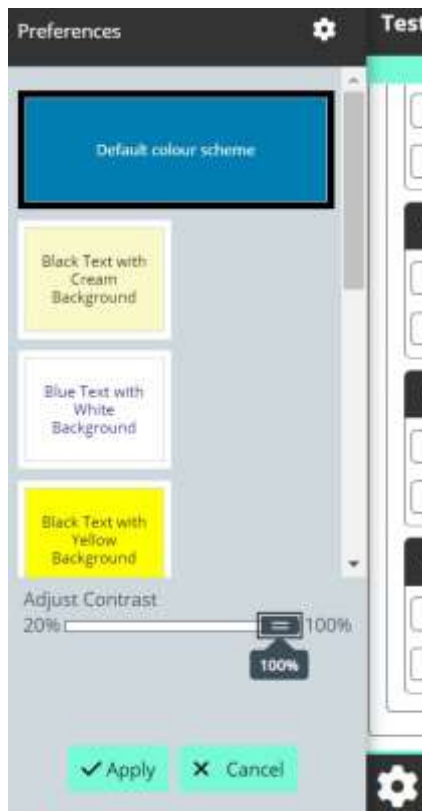
Provider Name and Number	
Subject	
Assessment	
Batch	
URL link to review script	https://ncfe.surpass.com/reviewtest?keycode=XXXXXXXX&passcode=XXXXXX

- The URL will link directly to the relevant script within the online Test feedback screen

- You can then review each of the questions by selecting the individual question buttons. This will open a pop up and show the question and response given in the assessment.

- You can view the marks awarded for each question, in addition to examiner annotations where applicable. Where the annotations option is greyed out this will mean no annotations were added by the examiner.

- You can change the screen colour scheme if required by clicking the preferences button and apply.



Support Available:

For support with the URL link and information relating to using the test feedback screen, please contact the NCFE Post Results Team via postresults@ncfe.org.uk.