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# 2025-26 FEES AND PRICING

Version 1.9: July 2025



## Introduction

At NCFE, we feel that it's important to tell you exactly what we charge and what you get in return, making the whole process open, honest and easy to understand.

We endeavour to ensure that all of our qualification and EPA prices are competitive in the market and that they reflect the level of quality and rigour of our products, and the service that you receive.

The centre approval and annual approval fees listed in this document are applicable from 1 August 2025 and are correct at the time of issue. T Level registration and first assessment fees are for the full session and are also applied from 1 August 2025.



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# Centre and administration fees

## Approval fees

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#### **Centre approval**

The centre approval fee only applies to new centres who don't already work with NCFE or CACHE and covers the cost of the approval process and approval for the current session. This includes the cost of the approval review.

| Centre approval – schools           | £638     |
|-------------------------------------|----------|
| Centre approval – all other centres | £1270.50 |

#### Annual approval

This fee applies to any active or approved centre and is from the first day of each new session (eg 1 August 2025). This fee gives access to all qualifications in the NCFE portfolio (including CACHE qualifications).

| Annual approval – schools           | £638     |
|-------------------------------------|----------|
| Annual approval – all other centres | £1157.50 |

Centre and annual approval does not apply to EPA.

## Administration fees

#### Cancellations

Cancellations are when learners or whole batches of learners are removed from a qualification, not to be re-instated.

If you cancel your learners within 5 working days of registering them, the registration fee will be refunded. After 5 working days you won't have the registration fee refunded. The cancellation fee will apply to both scenarios.

| Cancellation of learners (individual) | £22.50 |
|---------------------------------------|--------|
| Cancellation of learners (batch)      | £29.00 |

#### Withdrawals

Withdrawals are when learners or whole batches of learners are temporarily removed from a qualification. No refund or fee applies and these learners can be unwithdrawn if they continue on the qualification.



#### Late registration fees

We introduced this fee from August 2024 and it is applied when a learner is registered more than 90 days after their start date. For example, if you register a learner on 1 December 2025, but their start date is 1 August 2025, the late registration fee would apply as they've been registered with us more than 90 days after the learner started on the qualification.

Please note that for T Level qualifications, late and very late registration fees are calculated differently (see page 18). If you deliver a bundle that includes Functional Skills, late registration fees will be calculated based on the other products in the bundle (excluding Functional Skills) at the discounted rate.

Late registration fee

10% of the applicable registration and certification fee

£20.50

#### V Cert late fees

From 1 August 2025, we're introducing late and very late registration fees for V Cert Technical Awards. This will help us to ensure we have the resource to quality assure your learners' work in a timely manner.

Late registration or amendment fees will apply to learners registered from 1 February – 30 April during their first academic year on programme (the year before their assessments).

V Cert late registration fee

Very late registration or amendment fees will apply to learners registered after 1 May of their first academic year on programme (the year before their assessments).

#### **Transfer of learners**

At times a learner may need to be transferred to a different qualification than the one they are registered on. In this case we'll apply a conversion fee as follows:

- If the new qualification is more expensive than the original qualification, the difference in price will be charged, plus a transfer fee.
- If the new qualification is the same price or lower than the original qualification, the only additional cost is the transfer fee.

The above rules apply only when the learner(s) transferring has done so BEFORE any qualification within the quality assurance (QA) group has been externally quality assured, or, had an external assessment sat. For any transfers completed/processed AFTER any visits or external assessments have taken place, no refund will apply if a visit has taken place on the QA group.

| Transfer learner between qualification                | £22.50 |
|---|--------|
| Transfer full batch of learners between qualification | £29.00 |



## Topping up learners within qualification nests

Learners can be topped up to a qualification that is the same level and subject within the Award, Certificate and Diploma structure.

Topping up: In this case, you'll be charged the difference between the original and the topped up qualification, plus the top up fee.

Topping down: In this case, there will be no refund of the original registration fee and the topping up fee will be applied

| Fee for topping up a single learner         | £22.50 |
|---|--------|
| Fee for topping up a full batch of learners | £29.00 |

## Review and training fees

#### Reviews

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Review fees are to cover the cost of approval and additional quality assurance reviews – they also cover support visits relating to the delivery of your qualification. Centres will receive an annual monitoring review each year and these are not charged. **If you wish to cancel a pre-arranged and confirmed review, we need to receive the request 10 working days before the review date. If we don't receive notice, the relevant review fee will apply**. If you fail to send us all evidence at least 2 working days prior to your review, the review will be cancelled and you will be charged the relevant fee.

|                 | Site review | Remote review |
|-----------------|-------------|---------------|
| Half day review | £378.50     | £319.00       |
| Full day review | £757.00     | £638.00       |

#### Training

Trainers' expenses are charged in addition to the below costs and can vary.

| Assessor and Internal Quality Assurance training (remote) | £75.00 per delegate                   |
|---|---------------------------------------|
| Bespoke event (up to 10 delegates)                        | £757.00                               |
| Bespoke event (11 – 20 delegates)                         | £1162.50                              |
| Bespoke event (over 20 delegates)                         | £1162.50 plus £135.00<br>per delegate |

#### EPA

Review and training fees do not apply to EPA.

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## Accreditation and Employer Services fees

We have two products within our Accreditation and Employer Services, Customised Qualifications and Endorsed Programmes. These products recognise and add value to your bespoke qualifications and programmes.

#### **Customised Qualification fees**

| Centre approval<br>(A one off, non-refundable fee for 'new'<br>centres. If you're an existing NCFE centre and<br>apply to offer Customised Qualifications, the<br>£500 approvals fee is removed) | £500.00            |
|--|--------------------|
| Annual accreditation fee   | £2000.00           |
| Combined registration and certification fee  | £17.00 per learner |

#### Additional review fees apply for Customised Qualifications at Level 4 or above.

The review fee covers a comprehensive evaluation conducted by our team of educational and subject matter experts. This includes detailed analysis of each learning outcome, assessment criterion, assessment type and method, qualification level, as well as consideration of regulatory and reputational risks, rationale, and the aims and objectives of the qualification.

| Number of units | First and second review | Third and fourth review |
|-----------------|-------------------------|-------------------------|
| 1-5             | £500.00                 | £250.00                 |
| 6-10            | £750.00                 | £375.00                 |
| 11–15           | £1,000.00               | £500.00                 |
| 16-20           | £1,250.00               | £625.00                 |
| 21+             | £1,500.00               | £750.00                 |
| +5 units +      | £250.00 +               | £125.00                 |

#### **Endorsed Programme fees**

| Initial application fee | £500 (one off, non-refundable) |
|-------------------------|--------------------------------|
| First and second review | £500                           |
| Third and fourth review | £250                           |

#### Annual fees

Our annual fees for both Customised Qualifications and Endorsed Programmes run with the academic session (1 August – 31 July) and will be raised to you on or slightly after 1 August each year. Our Endorsed Programme annual fees are agreed on a case-by-case basis, with individual pricing based on the variety and size of the provision, allowing us to provide a tailored approach to suit you and your organisation on a case-by-case basis, with individual pricing based on the variety and size of the provision, allowing us to provide a tailored approach to suit you and your organisation on a case-by-case basis, with individual pricing based on the variety and size of the



#### International fees

For information about international fees including approval, qualifications, services and resources, please email: **internationalteam@ncfe.org.uk** 

## Assessment fees

#### Late bookings

Qualifications with external assessments have assessment schedules. If you wish to enter learners without the notice required for a particular assessment, a late booking fee will apply.

The standard notice period for assessments is 10 working days (six working days for Functional Skills English and Mathematics). Please note that we're unable to guarantee that external assessment papers can be supplied beyond the standard deadline for entries.

| Applied General late booking (less than 10 working days before assessment start date) | £17.00 |
|---|--------|
| V Cert late booking fee<br>(less than 10 working days before assessment date)         | £54.00 |
| Late booking (other) (less than 10 working days before assessment start date)         | £54.00 |

#### Late return of assessments

Assessments should be returned within 24 hours of the assessment date (or three working days for digital upload). If they aren't returned in this time frame, this fee will apply (but is not applicable for Functional Skills).

| Late return of assessment (not applicable for Functional Skills) | £137.00 |
|--|---------|
|--|---------|



### External assessment resit

The initial learner (combined registration and certification) fee includes one attempt at the external assessment or two attempts if it's a Functional Skills external assessment (English or Mathematics only). Any further attempts will incur a resit fee.

Resit costs vary by assessment type, see below for details.\*

| External assessment resits (Functional Skills -<br>English or Mathematics) | £22.00 (one free resit) |
|--|-------------------------|
| External assessment resits (Functional Skills – Digital)                   | £11.50                  |
| External assessment resits (MCQ)   | £17.00                  |
| External assessment resits (Others)  | £29.00                  |

\*Please note that this section does not cover T Level retake information, which can be found on page 18.

#### External assessment resit fees:

This fee will be applied under the following conditions:

- The second attempt at an external assessment (where multiple attempts are available) OR
- The third attempt for any Functional Skills English or Mathematics external assessment.

### **Resit fees apply:**

• If the assessment papers have been printed and despatched and a learner does not attend.

#### **Resit fees and attempts:**

• If the learner does not attend a booked assessment, this will not count towards their attempts.

#### Note:

The level of the resit fees vary depending on the assessment type undertaken and they can apply if the learner does not attend the booked assessment.

#### Resit fees WILL NOT apply:

- If the assessment booking is cancelled or withdrawn for the learner prior to the assessment papers being printed and dispatched. The standard cut-off for printing and dispatch for assessments is 10 working days (six working days for Functional Skills English and Mathematics).
- If a learner does not attend an onscreen or remote invigilation assessment (Functional Skills English, Mathematics and Digital).



#### **Remote invigilation**

Remote invigilation fees apply to centres approved to deliver specific remotely invigilated online external assessments only.

| Remote Invigilation assessment (60 minutes) £34  |        |
|--|--------|
| Remote Invigilation assessment (over 60 minutes)   | £40.50 |
| Remote Invigilation assessment (not cancelled, or cancelled within 48 hours/2 days of assessment window) | £17.00 |

Remote Invigilation assessment (not cancelled or cancelled within 48 hours/2 days of assessment window) **does not apply to EPA**.

## Post-results fees

#### Enquiries about results and assessment decisions

A fee will be charged for an enquiry about results and assessment decisions, or a review of moderation. If the outcome results in a change to a grade, the fee will be waived.

| Clerical check (per batch)   | £5.00   |
|--|---------|
| Review of marking with report (only chargeable if grade not changed) | £52.00  |
| Review of external quality assurance decisions (per enquiry)         | £259.00 |
| Review of moderation (only chargeable if grade not changed)          | £312.00 |

#### Appeals

A fee is charged for an appeal. If the appeal outcome is not in favour of the appellant, we will invoice the correct fee as per the below.

| Preliminary Appeal – Stage 1 | £173.00 |
|------------------------------|---------|
| Appeal Hearing – Stage 2     | £405.50 |

#### Access to scripts

For qualifications where this service is applicable, the below fees will be charged per script.

| Priority service     | £17.00 |
|----------------------|--------|
| Non-priority service | £13.50 |

This only applies to qualifications and not EPA.

#### Functional Skills feedback

A fee is charged for each Functional Skills feedback report requested.

| Compact feedback report (per report)   | £8.00  |
|--|--------|
| Rich feedback report for one learner component   | £46.00 |
| Rich feedback report for each subsequent learner component<br>(as part of the same request, made at the same time) | £22.50 |

Post results fees for T Level Technical Qualifications can be found on page 18.



## Certification fees

### Replacement certificate and proof of qualification

We offer a replacement certificate service to both learners and centres if the original issued certificate has been misplaced, damaged, when the learner's name has been registered with us incorrectly, or due to centre staff errors such as invalid and incorrect certification.

It may also be possible to provide proof of qualification without reissuing a certificate; however, this option may not be available for all types of qualifications.

| Replacement certificate  | £40.50 |
|--|--------|
| Proof of qualification £40.50  |        |
| Verification of achievement<br>(available for third parties to verify a learner's achievement) | £40.50 |

#### Partial achievement certificate

Each learner receives one full achievement certificate as part of the registration cost. A claim for a partial achievement will be reflected by a partial achievement certificate and will be subject to the fee.

This excludes the suite of Entry Level 1 - Level 2 Essential English in Everyday Life and Entry Level 1 - Level 2 Essential Mathematics in Everyday Life qualifications. For these qualifications, the partial certificate fee is free of charge.

Partial achievement certificate

£10.50

Please note this only applies to qualifications and not EPA.



# Unit and qualification fees

Unit fees

Some of our units are available for standalone registration. The price of each unit is **£16.00** and this includes registration, certification and quality assurance costs. To find out whether a unit is available for registration, search for the unit code on our website (ncfe.org.uk).

The exception to this is the standalone unit programmes that sit within NCFE Level 1 Certificate in Essential Mathematics in Everyday Life (610/0648/8) and NCFE Level 1 Certificate in Essential English in Everyday Life (610/0675/0).

## Qualification fees

The product fees listed on the relevant qualification page on our website (ncfe.org.uk) include the registration and certification fee of your learner, the qualification specification to support delivery, as well as your external quality assurance support package as detailed.

For a number of qualifications, the fee also includes an enhanced package of support resources – you can find more details by visiting **ncfe.org.uk** and searching for the qualification that you are interested in.

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# Apprenticeship bundle fees

Please note that all products within apprenticeship bundles can be purchased individually.

## Children and Young People

| Children, Young People and Families Practitioner with Functional Skills Level 2 |  |
|---|--|
| Registration code: APP2406   Price: £170.00                                     |  |
| Qualification code  | Qualification title  |
| 601/4852/4  | NCFE CACHE Level 3 Diploma for Residential Childcare (England) |
| 603/5054/4  | NCFE Level 2 Functional Skills Qualification in English        |
| 603/5060/X  | NCFE Level 2 Functional Skills Qualification in Mathematics    |

#### Children, Young People and Families Manager within the Community (with Children and Young People's Advanced Practice) with Functional Skills Level 2

Registration code: **APP4741** | Price: **£201.50** 

| Qualification code | Qualification title  |
|--------------------|--|
| 601/4312/5/CYPAP   | NCFE CACHE Level 5 Diploma in Leadership for Health and<br>Social Care and Children and Young People's Services (England)<br>(Children and Young People's Advanced Practice) |
| 603/5054/4         | NCFE Level 2 Functional Skills Qualification in English  |
| 603/5060/X         | NCFE Level 2 Functional Skills Qualification in Mathematics  |

Children, Young People and Families Manager within the Community (with Children and Young People's Management) with Functional Skills Level 2

Registration code: APP5311 | Price: £201.50

| Qualification code | Qualification title   |
|--------------------|---|
| 601/4312/5/CYPM    | NCFE CACHE Level 5 Diploma in Leadership for Health and<br>Social Care and Children and Young People's Services (England)<br>(Children and Young People's Management) |
| 603/5054/4         | NCFE Level 2 Functional Skills Qualification in English   |
| 603/5060/X         | NCFE Level 2 Functional Skills Qualification in Mathematics   |

Children, Young People and Families Manager in Children's Residential Care with Functional Skills Level 2

| Registration code: APP8840  | Price: <b>£201.50</b> |
|-----------------------------|-----------------------|
| Registration code. AFF 0040 |                       |

| Qualification code | Qualification title  |
|--------------------|--|
| 601/4845/7         | NCFE CACHE Level 5 Diploma in Leadership and Management for<br>Residential Childcare (England) |
| 603/5054/4         | NCFE Level 2 Functional Skills Qualification in English  |
| 603/5060/X         | NCFE Level 2 Functional Skills Qualification in Mathematics                                    |



## Dental Nursing

| Dental Nurse Apprenticeship Standard (ST1431) with Functional Skills Level 2 |  |
|--|--|
| Registration code: APP3777   Price: £234.00                                  |  |
| Qualification code   | Qualification title  |
| 610/3114/8   | NCFE CACHE Level 3 Diploma in the Principles and Practice of Dental<br>Nursing |
| 603/5054/4   | NCFE Level 2 Functional Skills Qualification in English                        |
| 603/5060/X   | NCFE Level 2 Functional Skills Qualification in Mathematics                    |

## Early Years Educator

| Early Years Practitioner with Level 1 Functional Skills |   |
|---|---|
| Registration code: APP2690   Price: £145.00             |   |
| Qualification code                                      | Qualification title   |
| 603/3723/0  | NCFE CACHE Level 2 Diploma for the Early Years Practitioner |
| 603/5058/1  | NCFE Level 1 Functional Skills Qualification in English     |
| 603/5055/6  | NCFE Level 1 Functional Skills Qualification in Mathematics |

| Early Years Practitioner with Level 2 Functional Skills |   |
|---|---|
| Registration code: APP6095   Price: £145.00             |   |
| Qualification code                                      | Qualification title   |
| 603/3723/0  | NCFE CACHE Level 2 Diploma for the Early Years Practitioner |
| 603/5054/4  | NCFE Level 2 Functional Skills Qualification in English     |
| 603/5060/X  | NCFE Level 2 Functional Skills Qualification in Mathematics |
|   |   |

| Early Years Educator with Level 2 Functional Skills |  |
|---|--|
| Registration code: APP2161   Price: £173.50         |  |
| Qualification code                                  | Qualification title  |
| 610/4164/6  | NCFE CACHE Level 3 Diploma for Working in the Early Years Sector<br>(Early Years Educator) |
| 603/5054/4  | NCFE Level 2 Functional Skills Qualification in English                                    |
| 603/5060/X  | NCFE Level 2 Functional Skills Qualification in Mathematics                                |

## Health

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| Healthcare Support Worker with Level 1 Functional Skills |   |
|--|---|
| Registration code: APP1947   Price: £139.00              |   |
| Qualification code                                       | Qualification title   |
| 603/2611/6   | NCFE CACHE Level 2 Diploma in Care                          |
| 603/5058/1   | NCFE Level 1 Functional Skills Qualification in English     |
| 603/5055/6   | NCFE Level 1 Functional Skills Qualification in Mathematics |
|  |   |
|  |   |

| Senior Healthcare Support Worker with Level 2 Functional Skills |   |
|---|---|
| Registration code: APP3502   Price: £164.00                     |   |
| Qualification code  | Qualification title   |
| 610/2160/X  | NCFE CACHE Level 3 Diploma in Healthcare Support            |
| 603/5054/4  | NCFE Level 2 Functional Skills Qualification in English     |
| 603/5060/X  | NCFE Level 2 Functional Skills Qualification in Mathematics |

## Health and Social Care

| Adult Care Worker with Level 1 Functional Skills            |  |
|---|--|
| Registration code: APP8819   Price: £139.00                 |  |
| Qualification title   |  |
| NCFE CACHE Level 2 Diploma in Care                          |  |
| NCFE Level 1 Functional Skills Qualification in English     |  |
| NCFE Level 1 Functional Skills Qualification in Mathematics |  |
| 1<br>1  |  |

| Adult Care Worker with Level 2 Functional Skills |   |
|--|---|
| Registration code: APP6628   Price: £139.00      |   |
| Qualification code                               | Qualification title   |
| 603/2611/6                                       | NCFE CACHE Level 2 Diploma in Care                          |
| 603/5054/4                                       | NCFE Level 2 Functional Skills Qualification in English     |
| 603/5060/X                                       | NCFE Level 2 Functional Skills Qualification in Mathematics |
| 603/5060/X                                       | NCFE Level 2 Functional Skills Qualification in Mathematics |

| Lead Adult Care Worker with Level 2 Functional Skills |   |
|---|---|
| Registration code: APP5099   Price: £159.50           |   |
| Qualification code                                    | Qualification title   |
| 610/0498/4  | NCFE CACHE Level 3 Diploma in Adult Care                    |
| 603/5054/4  | NCFE Level 2 Functional Skills Qualification in English     |
| 603/5060/X  | NCFE Level 2 Functional Skills Qualification in Mathematics |

| Lead Practitioner in Adult Care with Level 2 Functional Skills |   |
|--|---|
| Registration code: APP6737   Price: £181.00                    |   |
| Qualification code   | Qualification title   |
| 603/2614/1   | NCFE CACHE Level 4 Diploma in Adult Care                    |
| 603/5054/4   | NCFE Level 2 Functional Skills Qualification in English     |
| 603/5060/X   | NCFE Level 2 Functional Skills Qualification in Mathematics |

## Supporting Teaching and Learning

| Teaching Assistant with Level 2 Functional Skills |  |  |
|---|--|--|
| Registration code: APP0605   Price: £178.50       |  |  |
| Qualification code                                | Qualification title  |  |
| 603/2496/X  | NCFE CACHE Level 3 Diploma in Supporting Teaching and Learning |  |
| 603/5054/4  | NCFE Level 2 Functional Skills Qualification in English        |  |
| 603/5060/X  | NCFE Level 2 Functional Skills Qualification in Mathematics    |  |

Please note apprenticeship bundle fees only apply to qualifications and not EPA.



# Fees for the T Level Technical Qualifications (Level 3) (delivered by NCFE)

To support <sup>1</sup>T Level eligible approved providers we are committed to providing you with the fees to deliver NCFE developed T Level Technical Qualifications as early as possible to help you with your planning and delivery.

The fees listed below are applicable from 1 August 2024 and are correct at the time of issue.

Please note, the below fees are related specifically to the delivery of NCFE developed T Level Technical Qualifications.

## Technical Qualification fees

The qualification fee includes the registration and first assessment fee for your student, the qualification specification to support delivery, as well as your external quality assurance support package.

## Entry fees from 1 August 2025

| <b>T Level Technical Qualification in Health (Level 3)</b><br>(delivered by NCFE) 603/7066/X              | £131.50 |
|---|---------|
| <b>T Level Technical Qualification in Healthcare Science (Level 3)</b><br>(delivered by NCFE) 603/67083/X | £149.50 |
| <b>T Level Technical Qualification in Science (Level 3)</b><br>(delivered by NCFE) 603/6989/9             |         |
| T Level Technical Qualification in Education and Childcare (Level 3)<br>(delivered by NCFE) 603/10/5748/4 | £375.00 |

#### **Refund of fees**

If a student terminates their study of the TQ before the end of January (following student registration) in the same academic year, a full refund of such fees (relating to such student) will be refunded to the approved provider. For the avoidance of doubt, if the student terminates their study of the TQ after the end of the following January in the same academic year, a refund will not be given.

## **Registration** fees

| Late registration or registration amendment      | £21.00 |
|--|--------|
| Very late registration or registration amendment | £42.50 |

Please refer to the published <u>key dates schedule</u> for detail on the registration cut off dates.



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£30.00

## Assessment fees

| Late entry or entry amendment                      | £8.00  |
|--|--------|
| Very late entry or entry amendment                 | £16.00 |
|  |        |
| Re-take – TQ Core Component – External Test        | £16.00 |
| Re-take – TQ Core Component – Employer Set Project | £16.00 |

Re-take – Occupational Specialist Component

## Enquiries about results and assessment decisions

A fee will be charged for an enquiry about results and assessment decisions, or a review of moderation. If the outcome results in a change to a grade, the fee will be waived.

| Clerical check   | £5.00   |
|--|---------|
| Access to student assessment evidence                              | £25.00  |
| Review of marking (only chargeable if grade not changed)           | £45.00  |
| Expedited review of marking (only chargeable if grade not changed) | £52.00  |
| Review of moderation (only chargeable if grade not changed)        | £650.00 |

## Appeals

A fee is charged for an appeal submission. If the appeal outcome is not in favour of the appellant, we will invoice the correct fee.

| Stage 1 - Paper based appeal (only chargeable if grade not changed)                   |         |
|---|---------|
| <b>Stage 2 – Independent Appeals Committee</b> (only chargeable if grade not changed) | £300.00 |

## Support visit fees

In addition to the range of free support available to our providers an additional support visit may be requested and will be chargeable at the rate below.

## Full day visit

£650.00

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The T Level is a qualification approved and managed by the Institute.

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T Level document section owner: Operations Director for Technical Education.

visit ncfe.org.uk email customersupport@ncfe.org.uk call 0191 239 8000

For EPA email eparelationshipteam@ncfe.org.uk call 0191 240 8950

# End-point assessment (EPA) fees

## Administration fees

#### **EPA** cancellations

If a learner cancels an assessment with more than 24 hours notice, no re-sit cost will apply. Please note that some standards require a 5 day cancellation period. For further information on these, please refer to the re-sit/re-take policy.

If a learner cancels an assessment with less than 24 hours or 5 days notice if required, the re-sit cost will be applied when the assessment is rescheduled. Please refer to the EPA pricing section for pricing per standard/assessment component.

#### **Transfer of learners**

NCFE has a transfer process which allows customers to switch apprentices that haven't entered EPA, as well as apprentices that have already achieved some elements of EPA with another end-point assessment organisation (EPAO). Further guidance can be found on our Resources Library. Where apprentices have already achieved some elements of their EPA, we would review what elements have been completed and what is outstanding before providing costs on an individual basis.

#### Fees

We may charge our partners a fee to cover administrative and/or reassessment costs. If we uphold your enquiry/appeal, we will not invoice you for the associated fee. If the enquiry/appeal is unfounded and/or the grade(s) remain unchanged, we will invoice you for the appropriate fee.

| Clerical check  | £20.00  |  |
|---|---------|--|
| Stage 1 appeal  |         |  |
| Generic decision  | £100.00 |  |
| <b>Assessment decision</b><br>As assessment plans vary in type and complexity of assessment, 75% of *digital resit cost per<br>method of assessment – refer to the EPA price list |         |  |

Stage 2 appeal (the final amount invoiced, if decision of stage 1 appeal remains valid)

| Generic decision | £150.00 |
|------------------|---------|
|                  |         |

#### Assessment decision

As assessment plans vary in type and complexity of assessment, 100% of \*digital resit cost per method of assessment – refer to the EPA price list

#### **Remote invigilation**

Remote invigilation fees apply to approved centres for specific online external assessments only. Online assessment (60 minutes) £30.00 Online assessment (over 60 minutes) £35.00

#### **Registration fee**

The registration fee is charged at the point of registering the apprentice on the EPA platform. The registration fee is non-refundable and cannot be transferred.

\*Where there is no fee listed for a digital resit, the % will apply to the face-to-face resit fees.

## **Business Services**

| Customer Service Practitioner v1.1  | Digital  | Face to Face   |
|---|--|--|
| Total EPA cost  | £525.00  | £700.00  |
| Registration fee  | £75.00   |  |
| Gateway fee   | £450.00  | £625.00  |
| Apprentice Showcase – resit/retake  | £150.00  | £250.00  |
| Observation – resit/retake  | £200.00  | £300.00  |
| Professional Discussion – resit/retake  | £150.00  | £250.00  |
| Customer Service Specialist v1.0, v1.1 and v1.2   | Digital  | Face to Face   |
| Total EPA cost  | £600.00  | £800.00  |
| Registration fee  | £75.00   |  |
| Gateway fee   | £525.00  | £725.00  |
| Practical Observation with Q&A - resit/retake   | £200.00  | £300.00  |
| Work-based Project Interview – resit/retake   | £150.00  | £250.00  |
| Professional Discussion supported by Portfolio – resit/retake   | £150.00  | £250.00  |
| Business Administrator v1.0   | Digital  | Face to Face   |
| Total EPA cost  | £700.00  | £950.00  |
| Registration fee  | £75.00   |  |
| Gateway fee   | £625.00  | £875.00  |
| Multiple Choice Questionnaire - resit/retake*   | £25.00   | £25.00   |
| Portfolio-based Interview – resit/retake  | £250.00  | £350.00  |
| Project Presentation – resit/retake   | £150.00  | £250.00  |
| Employability Practitioner v1.0   | Digital  | Face to Face   |
|   |  |  |
| Total EPA cost  | £850.00  | £1100.00   |
|   | £850.00<br>£100.00   | £1100.00   |
| Total EPA cost  |  | £1100.00<br>£1000.00   |
| Total EPA cost<br>Registration fee  | £100.00  |  |
| Total EPA cost<br>Registration fee<br>Gateway fee   | £100.00<br>£750.00   | £1000.00   |
| Total EPA cost<br>Registration fee<br>Gateway fee<br>Multiple Choice Questionnaire - resit/retake*  | <b>£100.00</b><br><b>£750.00</b><br>£25.00   | <b>£1000.00</b><br>£25.00  |
| Total EPA costRegistration feeGateway feeMultiple Choice Questionnaire - resit/retake*Presentation - resit/retake   | <b>£100.00</b><br><b>£750.00</b><br>£25.00<br>£250.00  | <b>£1000.00</b><br>£25.00<br>£350.00   |
| Total EPA cost<br>Registration fee<br>Gateway fee<br>Multiple Choice Questionnaire - resit/retake*<br>Presentation - resit/retake<br>Observation - resit/retake                                   | <b>£100.00</b><br><b>£750.00</b><br>£25.00<br>£250.00<br>£300.00   | <b>£1000.00</b><br>£25.00<br>£350.00<br>£400.00                                    |
| Total EPA cost<br>Registration fee<br>Gateway fee<br>Multiple Choice Questionnaire - resit/retake*<br>Presentation - resit/retake<br>Observation - resit/retake                                   | <b>£100.00</b><br><b>£750.00</b><br>£25.00<br>£250.00<br>£300.00<br><b>Digital</b>                                     | <b>£1000.00</b><br>£25.00<br>£350.00<br>£400.00<br><b>Face to Face</b>             |
| Total EPA cost<br>Registration fee<br>Gateway fee<br>Multiple Choice Questionnaire - resit/retake*<br>Presentation - resit/retake<br>Observation - resit/retake<br>Fundraiser v1.0                | £100.00<br>£750.00<br>£25.00<br>£250.00<br>£300.00<br>Digital<br>£900.00   | <b>£1000.00</b><br>£25.00<br>£350.00<br>£400.00<br><b>Face to Face</b>             |
| Total EPA cost Registration fee Gateway fee Multiple Choice Questionnaire - resit/retake* Presentation - resit/retake Observation - resit/retake Fundraiser v1.0 Fundraiser v1.0 Registration fee | £100.00         £750.00         £25.00         £250.00         £300.00         Digital         £900.00         £100.00 | <b>£1000.00</b><br>£25.00<br>£350.00<br>£400.00<br><b>Face to Face</b><br>£1150.00 |

## Leadership Management

| Operations / Departmental Manager v1.2         | Digital  | Face to Face |
|--|----------|--------------|
| Total EPA cost                                 | £1000.00 | £1250.00     |
| Registration fee                               | £100.00  |              |
| Gateway fee                                    | £900.00  | £1150.00     |
| Work-based Project Presentation – resit/retake | £250.00  | £350.00      |
| Professional Discussion – resit/retake         | £250.00  | £350.00      |
|  |          |              |
| Operations Manager v1.4                        | Digital  | Face to Face |
| Total EDA cost                                 | £1000 00 | 61250.00     |

| Total EPA cost                         | £1000.00 | £1250.00 |
|--|----------|----------|
| Registration fee                       | £100.00  |          |
| Gateway fee                            | £900.00  | £1150.00 |
| Project with report – resit/retake     | £250.00  | £350.00  |
| Professional discussion – resit/retake | £250.00  | £350.00  |

| Associate Project Manager v1.3          | Digital | Face to Face |
|---|---------|--------------|
| Total EPA cost                          | £950.00 | £1200.00     |
| Registration fee                        | £100.00 |              |
| Gateway fee                             | £850.00 | £1100.00     |
| Portfolio & presentation – resit/retake | £300.00 | £400.00      |
| Professional Discussion – resit/retake  | £250.00 | £350.00      |

| Associate Project Manager v1.4             | Digital | Face to Face |
|--|---------|--------------|
| Total EPA cost                             | £900.00 | £1200.00     |
| Registration fee                           | £100.00 |              |
| Gateway fee                                | £800.00 | £1100.00     |
| Written project report – resit/retake      | £250.00 | £350.00      |
| Presentation with questions - resit/retake | £300.00 | £400.00      |

| Team Leader/Supervisor v1.2                    | Digital | Face to Face |
|--|---------|--------------|
| Total EPA cost                                 | £675.00 | £900.00      |
| Registration fee                               | £75.00  |              |
| Gateway fee                                    | £600.00 | £825.00      |
| Professional Discussion – resit/retake         | £150.00 | £250.00      |
| Work-based Project Presentation – resit/retake | £150.00 | £250.00      |

| Team Leader v1.4                           | Digital | Face to Face |
|--|---------|--------------|
| Total EPA cost                             | £675.00 | £900.00      |
| Registration fee                           | £75.00  |              |
| Gateway fee                                | £600.00 | £825.00      |
| Professional Discussion – resit/retake     | £150.00 | £250.00      |
| Presentation with questions – resit/retake | £150.00 | £250.00      |

## Digital

| Data Analyst v1.1   | Digital  | Face to Face |
|---|----------|--------------|
| Total EPA cost  | £1250.00 | £1500.00     |
| Registration fee  | £125.00  |              |
| Gateway fee   | £1125.00 | £1375.00     |
| Professional Discussion supported by Portfolio – resit/retake | £300.00  | £400.00      |
| Project Presentation – resit/retake                           | £300.00  | £400.00      |
|   |          |              |
| Data Technician v/l 0   | Digital  | Eaco to Eaco |

| Data Technician v1.0  | Digital  | Face to Face |
|---|----------|--------------|
| Total EPA cost  | £1150.00 | £1400.00     |
| Registration fee  | £125.00  |              |
| Gateway fee   | £1025.00 | £1275.00     |
| Scenario Demonstrations with questioning – resit/retake       | £300.00  | £400.00      |
| Professional Discussion supported by Portfolio – resit/retake | £300.00  | £400.00      |

£200.00

£300.00

£250.00

## Education

Observation – resit/retake

| Teaching Assistant v1.0                       | Digital            | Face to Face |
|---|--------------------|--------------|
| Total EPA cost                                | £550.00            | £800.00      |
| Registration fee                              | £75.00             |              |
| Gateway fee                                   | £475.00            | £725.00      |
| Practical Observation with Q&A - resit/retake | £200.00            | £300.00      |
| Professional Discussion – resit/retake        | £150.00            | £250.00      |
| Teaching Assistant v1.1                       | Digital            | Face to Face |
| Total EPA cost                                | £650.00            | £900.00      |
| Registration fee                              | £75.00             |              |
| Gateway fee                                   | £575.00            | £825.00      |
| Observation – resit/retake                    | N/A                | £300.00      |
| Professional Discussion – resit/retake        | £150.00            | £250.00      |
|   |                    |              |
| Specialist Teaching Assistant v1.0            | Digital            | Face to Face |
| Total EPA cost                                | £1100.00           | £1350.00     |
| Registration fee                              | £125.00            |              |
| Gateway fee                                   | £975.00            |              |
| Observation – resit/retake                    | N/A                | £300.00      |
| Professional Discussion – resit/retake        | £200.00            | £300.00      |
| Assessor / Coach v1.0                         | Digital            | Face to Face |
| Total EPA cost                                | £850.00            |              |
|   | £850.00<br>£100.00 | £1100.00     |
| Registration fee<br>Gateway fee               | £750.00            | £1000.00     |
| Observation - resit/retake                    | £200.00            | £300.00      |
| Professional Discussion – resit/retake        | £150.00            | £250.00      |
|   | 2.00.00            | 2200.00      |
| Learning Mentor v1.0                          | Digital            | Face to Face |
| Total EPA cost                                | £725.00            | £975.00      |
| Registration fee                              | £75.00             |              |
|   |                    |              |

| Professional Discussion – resit/retake | £150.00 |
|--|---------|
|  |         |
|  |         |

## Education (continued)

| Learning and Skills Teacher v1.0  | Digital  | Face to Face  |
|---|--|---|
| Total EPA cost  | £1200.00   | £1400.00  |
| Registration fee  | £125.00  |   |
| Gateway fee   | £1075.00   | £1275.00  |
| Observation – resit/retake  | £300.00  | £400.00   |
| Professional Discussion – resit/retake  | £150.00  | £250.00   |
| Learning and Skills Teacher v1.2 and v1.3   | Digital  | Face to Face  |
| Total EPA cost  | £1175.00   | £1400.00  |
| Registration fee  | £125.00  |   |
| Gateway fee   | £1050.00   | £1275.00  |
| Observation – resit/retake  | £300.00  | £400.00   |
| Professional Discussion – resit/retake  | £250.00  | £350.00   |
|   |  |   |
|   |  |   |
| Learning and Skills Assessor v1.1   | Digital  | Face to Face  |
| Learning and Skills Assessor v1.1<br>Total EPA cost   | Digital<br>£600.00   | Face to Face<br>£850.00   |
| 2   | -  |   |
| Total EPA cost  | £600.00  |   |
| Total EPA cost<br>Registration fee  | £600.00<br>£75.00  | £850.00   |
| Total EPA cost<br>Registration fee<br>Gateway fee   | £600.00<br>£75.00<br>£525.00   | £850.00<br>£775.00  |
| Total EPA cost Registration fee Gateway fee Observation - resit/retake  | £600.00<br>£75.00<br>£525.00<br>£200.00                                  | £850.00<br>£775.00<br>£300.00                                       |
| Total EPA cost Registration fee Gateway fee Observation - resit/retake  | £600.00<br>£75.00<br>£525.00<br>£200.00                                  | £850.00<br>£775.00<br>£300.00                                       |
| Total EPA cost<br>Registration fee<br>Gateway fee<br>Observation – resit/retake<br>Professional Discussion – resit/retake   | £600.00<br>£75.00<br>£525.00<br>£200.00<br>£150.00                       | <b>£850.00</b><br><b>£775.00</b><br>£300.00<br>£250.00              |
| Total EPA cost         Registration fee         Gateway fee         Observation – resit/retake         Professional Discussion – resit/retake         Learning and Skills Mentor v1.1 and v.1.2   | £600.00<br>£75.00<br>£525.00<br>£200.00<br>£150.00<br>Digital            | £850.00<br>£775.00<br>£300.00<br>£250.00                            |
| Total EPA cost         Registration fee         Gateway fee         Observation – resit/retake         Professional Discussion – resit/retake         Learning and Skills Mentor v1.1 and v.1.2         Total EPA cost                          | £600.00<br>£75.00<br>£525.00<br>£200.00<br>£150.00<br>Digital<br>£700.00 | £850.00<br>£775.00<br>£300.00<br>£250.00                            |
| Total EPA cost         Registration fee         Gateway fee         Observation – resit/retake         Professional Discussion – resit/retake         Learning and Skills Mentor v1.1 and v.1.2         Total EPA cost         Registration fee | £600.00<br>£75.00<br>£200.00<br>£150.00<br>Digital<br>£700.00<br>£75.00  | £850.00<br>£775.00<br>£300.00<br>£250.00<br>Face to Face<br>£950.00 |

## Early Years

| Early Years Educator v1.2                     | Digital | Face to Face |
|---|---------|--------------|
| Total EPA cost                                | £600.00 | £850.00      |
| Registration fee                              | £75.00  |              |
| Gateway fee                                   | £525.00 | £775.00      |
| Multiple Choice Questionnaire – resit/retake* | £25.00  | £25.00       |
| Professional Discussion – resit/retake        | £150.00 | £250.00      |

| Early Years Educator v1.3 and v1.4  | Digital | Face to Face |
|---|---------|--------------|
| Total EPA cost  | £700.00 | £950.00      |
| Registration fee  | £75.00  |              |
| Gateway fee   | £625.00 | £875.00      |
| Observation with questioning - resit/retake                                   | N/A     | £300.00      |
| Professional Discussion underpinned by a portfolio of evidence - resit/retake | £150.00 | £250.00      |

| Early Years Practitioner v1.0                 | Digital | Face to Face |
|---|---------|--------------|
| Total EPA cost                                | £550.00 | £800.00      |
| Registration fee                              | £75.00  |              |
| Gateway fee                                   | £475.00 | £725.00      |
| Multiple Choice Questionnaire – resit/retake* | £25.00  | £25.00       |
| Professional Discussion – resit/retake        | £150.00 | £250.00      |

| Early Years Lead Practitioner v1.0                                | Digital | Face to Face |
|---|---------|--------------|
| Total EPA cost  | £895.00 | £1145.00     |
| Registration fee  | £100.00 |              |
| Gateway fee   | £795.00 | £1045.00     |
| Observation with Q&A – resit/retake                               | £300.00 | £400.00      |
| Professional Discussion underpinned by a portfolio – resit/retake | £250.00 | £350.00      |
| Case study with report and presentation with Q&A – resit/retake   | £250.00 | £350.00      |

## Health

| Healthcare Support Worker v1.0                   | Digital | Face to face |
|--|---------|--------------|
| Total EPA cost                                   | £600.00 | £600.00      |
| Registration fee                                 | £50.00  |              |
| Gateway fee                                      | £550.00 | £550.00      |
| Multiple Choice Questionnaire – resit/retake*    | £25.00  | £25.00       |
| Observation – resit/retake                       | N/A     | £200.00      |
| Portfolio of Evidence & Interview – resit/retake | £150.00 | £250.00      |

| Healthcare Support Worker v1.1                   | Digital | Face to face |
|--|---------|--------------|
| Total EPA cost                                   | £600.00 | £600.00      |
| Registration fee                                 | £50.00  |              |
| Gateway fee                                      | £550.00 | £550.00      |
| Observation – resit/retake                       | N/A     | £200.00      |
| Portfolio of Evidence & Interview – resit/retake | £150.00 | £250.00      |

| Senior Healthcare Support Worker v1.2         | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost                                | £750.00 | £1000.00     |
| Registration fee                              | £50.00  |              |
| Gateway fee                                   | £700.00 | £950.00      |
| Multiple Choice Questionnaire – resit/retake* | £25.00  | £25.00       |
| Observation – resit/retake                    | N/A     | £200.00      |
| Learning Journal & Interview – resit/retake   | £150.00 | £250.00      |

| Senior Healthcare Support Worker V1.5  | Digital | Face to face |
|--|---------|--------------|
| Total EPA cost                         | £750.00 | £1000.00     |
| Registration fee                       | £50.00  |              |
| Gateway fee                            | £700.00 | £950.00      |
| Observation – resit/retake             | N/A     | £200.00      |
| Professional Discussion – resit/retake | £150.00 | £250.00      |

| Senior Healthcare Support Worker V1.6  | Digital | Face to face |
|--|---------|--------------|
| Total EPA cost                         | £800.00 | £1050.00     |
| Registration fee                       | £100.00 |              |
| Gateway fee                            | £700.00 | £950.00      |
| Observation – resit/retake             | N/A     | £200.00      |
| Professional Discussion – resit/retake | £150.00 | £250.00      |

| Assistant Practitioner (Health) v1.0                                       | Digital  | Face to face |
|--|----------|--------------|
| Total EPA cost   | £1025.00 | £1275.00     |
| Registration fee   | £125.00  |              |
| Gateway fee  | £900.00  | £1150.00     |
| Multiple Choice Questionnaire & Short Answer Questionnaire – resit/retake* | £25.00   | £25.00       |
| Observation – resit/retake   | N/A      | £300.00      |
| Reflective Journal & Interview – resit/retake                              | £250.00  | £350.00      |

## Health (continued)

| Dental Nurse v1.0                      | Digital | Face to face |
|--|---------|--------------|
| Total EPA cost                         | £595.00 | £845.00      |
| Registration fee                       | £75.00  |              |
| Gateway fee                            | £520.00 | £770.00      |
| Observation – resit/retake             | N/A     | £200.00      |
| Professional Discussion - resit/retake | £150.00 | £250.00      |

| Dental Nurse (GDC 2023) | Digital | Face to face |
|-------------------------|---------|--------------|
| Total EPA cost          | £80.00  | N/A          |
| Registration fee        | £50.00  |              |
| Gateway fee             | £30.00  | N/A          |

| Dental Nurse (Integrated) v1.1, v1.2 and v1.3 | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost                                | £775.00 | £1025.00     |
| Registration fee                              | £100.00 |              |
| Gateway fee                                   | £675.00 | £925.00      |
| Multiple Choice Questionnaire – resit/retake* | £25.00  | £25.00       |
| Observation – resit/retake                    | N/A     | £200.00      |
| Interview – resit/retake                      | £150.00 | £250.00      |

| Dental Practice Manager v1.1 and v1.2                                     | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost  | £995.00 | £1245.00     |
| Registration fee  | £100.00 |              |
| Gateway fee   | £895.00 | £1145.00     |
| Project and Presentation with Q&A - resit/retake                          | £250.00 | £350.00      |
| Professional Discussion supported by Portfolio of Evidence – resit/retake | £250.00 | £350.00      |

| Oral Health Practitioner v1.0                 | Digital  | Face to face |
|---|----------|--------------|
| Total EPA cost                                | £1000.00 | £1250.00     |
| Registration fee                              | £100.00  |              |
| Gateway fee                                   | £900.00  | £1150.00     |
| Multiple Choice Questionnaire – resit/retake* | £25.00   | £25.00       |
| Observation – resit/retake                    | N/A      | £200.00      |
| Professional Discussion - resit/retake        | £150.00  | £250.00      |

## Social Care

| Adult Care Worker v1.2   | Digital   | Face to Face  |
|--|---|---|
| Total EPA cost   | £500.00   | £600.00   |
| Registration fee   | £50.00  |   |
| Gateway fee  | £450.00   | £550.00   |
| Situational Judgement Test – resit/retake*   | £25.00  | £25.00  |
| Professional Discussion – resit/retake   | £150.00   | £250.00   |
| Lead Adult Care Worker v1.2  | Digital   | Face to Face  |
| Total EPA cost   | £500.00   | £600.00   |
| Registration fee   | £50.00  |   |
| Gateway fee  | £450.00   | £550.00   |
| Situational Judgement Test – resit/retake*   | £25.00  | £25.00  |
| Professional Discussion – resit/retake   | £150.00   | £250.00   |
|  |   |   |
|  |   |   |
| Lead Practitioner in Adult Care v1.1   | Digital   | Face to Face  |
| Lead Practitioner in Adult Care v1.1<br>Total EPA cost   | Digital<br>£850.00  | Face to Face<br>£1100.00                                    |
|  | -   |   |
| Total EPA cost   | £850.00   |   |
| Total EPA cost<br>Registration fee   | £850.00<br>£100.00  | £1100.00  |
| Total EPA cost<br>Registration fee<br>Gateway fee  | £850.00<br>£100.00<br>£750.00   | £1100.00<br>£1000.00  |
| Total EPA cost         Registration fee         Gateway fee         Observation of Practice – resit/retake   | £850.00<br>£100.00<br>£750.00<br>£300.00  | <b>£1100.00</b><br><b>£1000.00</b><br>£400.00               |
| Total EPA cost         Registration fee         Gateway fee         Observation of Practice – resit/retake   | £850.00<br>£100.00<br>£750.00<br>£300.00  | <b>£1100.00</b><br><b>£1000.00</b><br>£400.00               |
| Total EPA cost<br>Registration fee<br>Gateway fee<br>Observation of Practice – resit/retake<br>Professional Discussion – resit/retake  | <b>£850.00</b><br><b>£100.00</b><br><b>£750.00</b><br>£300.00<br>£250.00  | <b>£1100.00</b><br><b>£1000.00</b><br>£400.00<br>£350.00    |
| Total EPA cost         Registration fee         Gateway fee         Observation of Practice - resit/retake         Professional Discussion - resit/retake         Leader in Adult Care v1.0 and v1.1   | 250.00<br>2100.00<br>2750.00<br>2300.00<br>2250.00<br>Digital   | <b>£1100.00</b><br><b>£1000.00</b><br>£400.00<br>£350.00    |
| Total EPA cost         Registration fee         Gateway fee         Observation of Practice – resit/retake         Professional Discussion – resit/retake         Leader in Adult Care v1.0 and v1.1         Total EPA cost                          | £850.00<br>£100.00<br>£750.00<br>£300.00<br>£250.00<br>Digital<br>£850.00   | <b>£1100.00</b><br><b>£1000.00</b><br>£400.00<br>£350.00    |
| Total EPA cost         Registration fee         Gateway fee         Observation of Practice – resit/retake         Professional Discussion – resit/retake         Leader in Adult Care v1.0 and v1.1         Total EPA cost         Registration fee | £850.00         £100.00         £750.00         £300.00         £250.00         Digital         £850.00         £100.00 | £1100.00<br>£1000.00<br>£350.00<br>Face to Face<br>£1100.00 |

| Children, Young People and Families Practitioner v1.0 | Digital | Face to Face |
|---|---------|--------------|
| Total EDA and   | 00000   | 2252.00      |
| Total EPA cost  | £700.00 | £950.00      |
| Registration fee                                      | £75.00  |              |
| Gateway fee   | £625.00 | £875.00      |
| Observation of Practice – resit/retake                | £300.00 | £400.00      |
| Competence Interview – resit/retake                   | £250.00 | £350.00      |

## Social Care (continued)

| Children, Young People and Families Manager v1.0 | Digital | Face to Face |
|--|---------|--------------|
| Total EPA cost                                   | £750.00 | £1000.00     |
| Registration fee                                 | £75.00  |              |
| Gateway fee                                      | £675.00 | £925.00      |
| Situational Judgement Test – resit/retake        | £150.00 | £150.00      |
| Professional Discussion – resit/retake           | £250.00 | £350.00      |

| Early Intervention Practitioner v1.0  | Digital | Face to Face |
|---|---------|--------------|
| Total EPA cost  | £600.00 | £700.00      |
| Registration fee  | £75.00  |              |
| Gateway fee   | £525.00 | £625.00      |
| Professional discussion underpinned by a portfolio of evidence – resit/retake | £150.00 | £250.00      |
| Work-based case study followed by questioning – resit/retake                  | £150.00 | £250.00      |

## Sports, Leisure and Facilities

| Community Activator Coach v1.0                         | Digital | Face to face |
|--|---------|--------------|
| Total EPA cost   | £900.00 | £1150.00     |
| Registration fee                                       | £100.00 |              |
| Gateway fee  | £800.00 | £1050.00     |
| Practical coaching observation – resit/retake          | N/A     | £200.00      |
| Presentation with questions and answers – resit/retake | £150.00 | £250.00      |
| Panel interview – resit/retake                         | £150.00 | £250.00      |

| Community Activator Coach v1.1                         | Digital | Face to face |
|--|---------|--------------|
| Total EPA cost   | £900.00 | £1150.00     |
| Registration fee                                       | £100.00 |              |
| Gateway fee  | £800.00 | £1050.00     |
| Practical coaching observation – resit/retake          | N/A     | £200.00      |
| Presentation with questions and answers – resit/retake | £150.00 | £250.00      |
| Panel interview – resit/retake                         | £150.00 | £250.00      |

| Community Activator Coach v1.2                         | Digital | Face to face |
|--|---------|--------------|
| Total EPA cost   | £900.00 | £1150.00     |
| Registration fee                                       | £100.00 |              |
| Gateway fee  | £800.00 | £1050.00     |
| Practical coaching observation – resit/retake          | N/A     | £200.00      |
| Presentation with questions and answers – resit/retake | £150.00 | £250.00      |
| Panel interview – resit/retake                         | £150.00 | £250.00      |

| Community Sport and Health Officer v1.0                | Digital            | Face to face             |
|--|--------------------|--------------------------|
| Total EPA cost   | £1,350.00          | £1600.00                 |
| Registration fee                                       | £150.00            |                          |
| Gateway fee  | £1,200.00          | £1450.00                 |
| Live work-based observation – resit/retake             | n/a                | £200.00                  |
| Live case study challenge – resit/retake               | £250.00            | £350.00                  |
| Presentation with questions and answers – resit/retake | £150.00            | £250.00                  |
| Panel interview – resit/retake                         | £150.00            | £250.00                  |
|  |                    |                          |
| Community Sport and Health Officer v1.1                | Digital            | Face to face             |
| Total EPA cost   | £1,350.00          | £1600.00                 |
| Registration fee                                       | £150.00            |                          |
| Gateway fee  | £1,200.00          | £1450.00                 |
| Live work-based observation – resit/retake             | n/a                | £200.00                  |
| Live case study challenge – resit/retake               | £250.00            | £350.00                  |
| Presentation with questions and answers – resit/retake | £150.00            | £250.00                  |
| Panel interview – resit/retake                         | £150.00            | £250.00                  |
|  |                    |                          |
| Community Sport and Health Officer v1.2                | Digital            | Face to face             |
| Total EPA cost   | £1,350.00          | £1600.00                 |
| Registration fee                                       | £150.00            |                          |
| Gateway fee  | £1,200.00          | £1450.00                 |
| Live work-based observation – resit/retake             | n/a                | £200.00                  |
| Live case study challenge – resit/retake               | £250.00            | £350.00                  |
| Presentation with questions and answers – resit/retake | £150.00            | £250.00                  |
| Panel interview – resit/retake                         | £150.00            | £250.00                  |
|  | Distal             |                          |
| Facilities Manager v1.0<br>Total EPA cost              | Digital<br>£950.00 | Face to face<br>£1200.00 |
| Registration fee                                       | £100.00            | 21200.00                 |
| Gateway fee  | £850.00            | £1100.00                 |
| Work-based project - resit/retake                      | £200.00            | £300.00                  |
| Presentation - resit/retake                            | £200.00            | £300.00                  |
| Professional discussion – resit/retake                 | £250.00            | £350.00                  |
|  |                    |                          |
| Facilities Manager v1.1                                | Digital            | Face to face             |
| Total EPA cost   | £950.00            | £1200.00                 |
| Registration fee                                       | £100.00            |                          |
| Gateway fee  | £850.00            | £1100.00                 |
| Work-based project – resit/retake                      | £200.00            | £300.00                  |
|  |                    |                          |
| Presentation – resit/retake                            | £200.00            | £300.00                  |

| Facilities Management Supervisor v1.0                               | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost  | £640.00 | £895.00      |
| Registration fee  | £75.00  |              |
| Gateway fee   | £565.00 | £820.00      |
| Knowledge test – resit/retake                                       | £150.00 | £150.00      |
| Competency-based interview – resit/retake                           | £150.00 | £250.00      |
|   |         |              |
| Facilities Management Supervisor v1.1                               | Digital | Face to face |
| Total EPA cost  | £695.00 | £945.00      |
| Registration fee  | £75.00  |              |
| Gateway fee   | £620.00 | £870.00      |
| Project with project report – resit/retake                          | £150.00 | £250.00      |
| Presentation with questions – resit/retake                          | £150.00 | £250.00      |
|   |         |              |
| Facilities Services Operative v1.0                                  | Digital | Face to face |
| Total EPA cost  | £600.00 | £600.00      |
| Registration fee  | £75.00  |              |
| Gateway fee   | £525.00 | £525.00      |
| Knowledge test - resit/retake*                                      | £25.00  | £25.00       |
| Observation – resit/retake  | £250.00 | £350.00      |
| Professional discussion – resit/retake                              | £150.00 | £250.00      |
| Leisure Duty Manager v1.1   | Digital | Face to face |
| Total EPA cost  | £750.00 | £1000.00     |
| Registration fee  | £75.00  |              |
| Gateway fee   | £675.00 | £925.00      |
| Project – resit/retake  | £150.00 | £250.00      |
| Presentation – resit/retake   | £150.00 | £250.00      |
| Professional discussion – resit/retake                              | £150.00 | £250.00      |
|   |         |              |
| Leisure Team Member v1.0  | Digital | Face to face |
| Total EPA cost  | £950.00 | £1000.00     |
| Registration fee  | £100.00 |              |
| Gateway fee   | £850.00 | £900.00      |
| Professional discussion – resit/retake                              | £150.00 | £250.00      |
| Observation of practical activities with questioning – resit/retake | n/a     | £320.00      |

| Leisure Team Member v1.1  | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost  | £950.00 | £1000.00     |
| Registration fee  | £100.00 |              |
| Gateway fee   | £850.00 | £900.00      |
| Professional discussion – resit/retake                              | £150.00 | £250.00      |
| Observation of practical activities with questioning – resit/retake | n/a     | £320.00      |

| Outdoor Activity Instructor v1.0  | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost  | £850.00 | £1100.00     |
| Registration fee  | £100.00 |              |
| Gateway fee   | £750.00 | £1000.00     |
| Practical test – resit/retake   | n/a     | £250.00      |
| Professional discussion supported by a portfolio of evidence – resit/retake | £150.00 | £250.00      |

| Outdoor Activity Instructor v1.1  | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost  | £850.00 | £1100.00     |
| Registration fee  | £100.00 |              |
| Gateway fee   | £750.00 | £1000.00     |
| Practical test – resit/retake   | n/a     | £250.00      |
| Professional discussion supported by a portfolio of evidence – resit/retake | £150.00 | £250.00      |

| Personal Trainer v1.0   | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost  | £800.00 | £800.00      |
| Registration fee  | £100.00 |              |
| Gateway fee   | £700.00 | £700.00      |
| Practical observation with questions and answers – resit/retake | N/A     | £250.00      |
| Presentation with questions and answers - resit/retake          | £150.00 | £250.00      |
| Interview – resit/retake  | £150.00 | £250.00      |

| Personal Trainer v1.1   | Digital | Face to face |
|---|---------|--------------|
| Total EPA cost  | £800.00 | £800.00      |
| Registration fee  | £100.00 |              |
| Gateway fee   | £700.00 | £700.00      |
| Practical observation with questions and answers – resit/retake | N/A     | £250.00      |
| Presentation with questions and answers – resit/retake          | £150.00 | £250.00      |
| Interview – resit/retake  | £150.00 | £250.00      |

| Sports Coach v1.0, v1.1, v1.2 and v1.3                              | Digital   | Face to face |
|---|-----------|--------------|
| Total EPA cost  | £1,750.00 | £1800.00     |
| Registration fee  | £175.00   |              |
| Gateway fee   | £1,575.00 | £1625.00     |
| Work-based project and presentation with questioning – resit/retake | £250.00   | £350.00      |
| Practical observation with questioning - resit/retake               | N/A       | £250.00      |
| Professional discussion underpinned by a portfolio – resit/retake   | £150.00   | £250.00      |

#### **Payment terms**

All monthly activity is collated and issued as a consolidated invoice at the end of each month. Payment terms 30 days from date of invoice.

\*This method of assessment will receive their first resit/retake attempt at no extra cost. Subsequent resits charged at £25.00. Prices listed for EPA only. Mandatory qualification prices can be found on www.qualhub.co.uk. Prices subject to change.