



NCFE Entry Level 3 Functional Skills Qualification in English (603/5052/0): Writing

Paper number: **Sample Assessment Materials** Time allowed: **55 minutes**
Maximum mark: 40

Note for assessors: you may read all questions aloud to learners.

- Read the instructions and information below to all learners.

Learner information

- Use black or blue ink.
- Answer **all** questions.
- You must **not** use a dictionary.

Do not turn over until the assessor tells you to do so.

Complete the details below.

Learner name _____

Centre name _____

Date _____

Learner number

Centre number

Section 1

This section has **10 marks**.

You should spend **10 minutes** on this section.

Choose the correct word to complete each sentence.

Write the word in the gap.

The first one has been done for you.

Example:

I am _____ to have nice things.

alloud

allowed

alowed

I am **allowed** to have nice things.

1 They moved _____ away.

[1 mark]

farthe

farther

fathur

2 There was _____ and rain on top of the hill.

[1 mark]

misst

mist

myst

3 Her car was a _____ !

[1 mark]

bargin

bargain

bargein

4 There are some _____ questions to answer.

[1 mark]

tough

tuff

touf

5 In _____ the leaves fall from the trees.

[1 mark]

awtumn

autum

autumn

6 The _____ was two miles from the shore.

[1 mark]

islend

iland

island

7 You have to work hard to _____ your goals.

[1 mark]

acheive

achieve

acheve

8 We need to make a _____ search of the room.

[1 mark]

thorough

through

thorugh

9 I _____ with my sister every month using email.

[1 mark]

corresspond

corespond

correspond

10

There is _____ for everyone!

[1 mark]

enough

enuff

enugh

Section 2

This section has **4 marks**.

You should spend **10 minutes** on this section.

Write the plural of the words written in **bold**.

Example: one **ferry**, two ferries

11 (a) One **child**, two _____ **[1 mark]**

11 (b) One **nursery**, lots of _____ **[1 mark]**

12 List the words below in **alphabetical order**: **[1 mark]**

	Alphabetical order
robin	
wren	
thrush	
rook	

13 Choose the sentence which has the correct punctuation. **[1 mark]**

- A** Did you go to the cinema last night.
- B** Did you go to the cinema last night?
- C** Did you go to the Cinema last night?
- D** did you go to the cinema last night?

Answer _____

Section 3

This section has a possible **26 marks**.

You should spend **35 minutes** on this section.

- 14** You have bought a new phone. It does not seem to work properly. You are not sure if the phone is broken or if you are using it incorrectly. You decide to email a friend.

In your email, you should:

- say when you bought the phone
- explain what is not working
- ask your friend for advice.

Use joining words (**and**, **but**, **because**) and paragraphs.

[13 marks]

Send	To:	friend@bizkit.com
	Subject:	

15 You have just been on a long journey. You decide to write about your journey.

In your piece of writing, you should:

- state where you went
- say how long the journey took
- describe what you liked and disliked about the journey.

Give your piece of writing a title and an introduction.

Use joining words (**and**, **but**, **because**) and paragraphs.

[13 marks]

Title:

[illegible]

[Total: 40 marks]

This is the end of the internal assessment.

To be completed by the assessor	Mark
Section 1	/ 10
Section 2	/ 4
Section 3	/ 26
TOTAL MARK	/ 40