






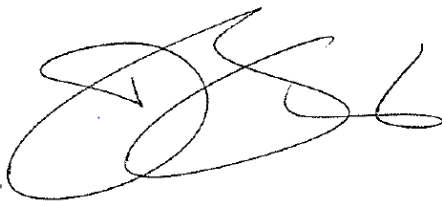
Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

-  We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
-  We have **cleaning, handwashing and hygiene procedures** in line with guidance
-  We have taken all reasonable steps to **help people work from home**
-  We have taken all reasonable steps to **maintain a 2m distance** in the workplace
-  Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer



Date June 2020

Please contact Facilities Team on 8082
(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)