



What your Annual Centre Recognition Fee provides you

Paying your annual NCFE centre recognition fee keeps your organisation approved for the academic year and gives you access to the support and services you need to deliver our qualifications with confidence.

What's included:

- **Approval to deliver NCFE qualifications**
You can offer qualifications across the NCFE portfolio, including CACHE and Active IQ.
- **Ongoing centre approval**
Your approved status is maintained for the year, allowing you to register learners, submit assessment evidence, and claim certificates.
- **Quality assurance support**
Access to NCFE's external quality assurance arrangements, ensuring national standards are maintained and your delivery is supported and monitored.
- **Access to NCFE systems**
Use the NCFE Portal to manage learner registrations, results, certification, and centre administration.
- **Customer and centre support**
Ongoing access to NCFE's customer support teams for advice on systems, processes, and delivery requirements via telephone, email and webchat from our knowledgeable advisors.
- **Dedicated account management support**
Access to a named Account Manager who can provide personalised support with qualification portfolio planning, funding solutions, growth opportunities, and making the most of your partnership with NCFE.
- **Guidance, updates and compliance information**
Regular updates on qualification changes, policy requirements, assessment guidance, and regulatory expectations to help you stay compliant.
- **Provider support and best practice**
Join regular online sessions for tutors, assessors and IQAs. These include CPD, practical guidance, and drop-in clinics where you can ask questions and get clear answers.

Quality Assurance Support included in your NCFE fee

The NCFE annual centre recognition fee contributes to the core quality assurance infrastructure that applies to all approved centres. This ensures national standards are maintained and that centres are appropriately monitored and supported.

The annual fee provides:

Ongoing centre monitoring and risk management

NCFE maintains oversight of your centre through:

- Risk-based monitoring of delivery and assessment activity
- Review of centre data (e.g. registrations, achievement patterns, assessment activity)



- Identification of areas requiring additional support or intervention

Allocation and management of External Quality Assurance (EQA)

- Allocation of an External Quality Assurer, Moderator or Examiner (where required)
- Background management and coordination of external quality assurance activity
- Maintenance of NCFE's external quality assurance framework and processes

Access to QA policies, guidance and requirements

- Access to NCFE's mandatory quality assurance policies
- Guidance on assessment, internal quality assurance (IQA), malpractice, and sanctions
- Updates to QA requirements as qualifications or regulations change

Professional support linked to QA processes

- Access to NCFE customer and centre support teams for advice on QA-related processes
- Clarification of expectations linked to EQA, assessment decisions, and compliance

What's not included in your Annual Centre Recognition fee

Some services are charged separately and are not covered by the annual centre recognition fee, these include:

- Learner registration
- Assessment
- Certification
- Transfer of learners
- Remote Invigilation
- End-point assessment services are charged separately where applicable
- Accreditation and Employer Services are charged separately where applicable
- International application, approval and annual fees

Additional charges for Quality Assurance services

Extra charges may apply for:

- Additional EQA reviews or visits (including remote or in-person activity)
- Additional or follow-up reviews triggered by risk, concerns, or sanctions
- Training events, standardisation, or bespoke support
- Reviews of moderation, appeals, or post-results services