



**T Level Technical  
Qualification in Education  
and Early Years (Level 3)  
QN: 610/5748/4**

Occupational specialism assessment (OSA)

Assisting Teaching

Assignment 3 – briefs

# Contents

<b>About this assignment</b> .....	<b>3</b>
Introduction .....	3
Student instructions.....	3
Student information .....	3
Plagiarism and use of artificial intelligence (AI).....	4
Presentation of work.....	4
Timing .....	4
Marks available .....	4
<b>Case study 1: performance outcomes (POs)</b> .....	<b>5</b>
Case study 1: brief .....	6
Case study 1: safeguarding and wellbeing .....	6
Resources .....	7
Evidence required for submission to NCFE .....	7
<b>Case study 2: performance outcomes (POs)</b> .....	<b>8</b>
Case study 2: brief .....	9
Case study 2: learning and development.....	9
Resources .....	10
Evidence required for submission to NCFE .....	10
<b>Change history record</b> .....	<b>11</b>
<b>Document information</b> .....	<b>12</b>

## About this assignment

### Introduction

This assignment is set by NCFE and administered by your provider over 1 day. The times and dates will be specified by NCFE.

The assignment will be completed under supervised conditions.

You must complete all case studies in this assignment independently. You are required to sign a declaration of authenticity to confirm that the work is your own. This requirement is to ensure authenticity and to prevent potential malpractice and maladministration. If any evidence was found not to be your own work, it could impact your overall grade.

Save your work regularly as you work through each case study.

You **must** submit the written work to your supervisor when you have finished each session.

Electronic files **must** use the following filename convention:

'(Provider\_number)\_(Student registration number)\_Assignment\_3\_(Additional detail of document content if multiple documents are produced per case study)'

You should attempt to fully complete **both** case studies in this assignment.

Read the instructions and information provided carefully.

No internet access is allowed.

### Student instructions

- You should read **each** case study carefully before starting your work.
- You **must** work independently and make your own decisions as to how to approach each case study within assignment 3.
- You are **not** permitted to bring in or use any material unless explicitly told to do so in any preliminary material. Any material will be checked for suitability by your supervisor.
- You **must** clearly name and date all of the work that you produce during each supervised session.
- You **must** hand over all of your work to your tutor / invigilator at the end of each supervised session.

### Student information

- The combined marks from each of these case studies will form your final mark for this assignment.
  - Your tutor will explain how this time is broken down per case study and will confirm with you if individual case studies are required to be completed across multiple sessions.
  - At the end of each supervised session, your supervisor will collect all assessment materials before you leave the room.
  - You **must not** take any assessment material outside of the room (for example, via a physical memory device).
  - You **must not** upload any work produced to any platform that will allow you to access materials outside of the supervised sessions (including email).
- The maximum mark for this assignment is 60.
- Access to course materials and other resources is **not** permitted.

- You can fail to achieve marks if you do not fully meet the requirements of this assignment.

## Plagiarism and use of artificial intelligence (AI)

Plagiarism may result in the external assessment being awarded a U grade. For further information, refer to the Plagiarism in Assessments guidance located on the Joint Council for Qualifications (JCQ) website.

Students must make sure that work submitted for assessment is demonstrably their own. If any sections of their work are reproduced directly from AI-generated responses, those elements must be identified by the student. Students must understand that this will not allow them to demonstrate that they have independently met the marking criteria and consequently will not be awarded marks for those sections. For further information, refer to the AI Use in Assessments: Protecting the Integrity of Qualifications guidance located on the JCQ website.

## Presentation of work

- All of your work should be completed electronically using black font, Arial size 12 pt unless otherwise specified.
- Any work not produced electronically must be agreed with your tutor, in which case the evidence you produce should be scanned and submitted as an electronic piece of evidence.
- All of your work should be clearly labelled with the relevant assignment and case study number, your student details. All information **must** be clearly legible (for example, front page and headers).
- Electronic files should be given a clear file name as per the filename conventions provided in the introduction section.
- All pages of your work should be numbered in the format page X of Y, where X is the page number and Y is the total number of pages.
- You **must** complete and sign the External Assessment Cover Sheet (EACS) – Declaration of Authenticity form – and include it at the front of your assessment evidence.
- You **must** submit your evidence to the supervisor at the end of the session.

## Timing

You have 2 hours to complete case study 1.

You have 2 hours to complete case study 2.

## Marks available

Case study 1: 30 marks

Case study 2: 30 marks

**Total: 60 marks**

## Case study 1: performance outcomes (POs)

The breakdown of the PO coverage across case study 1 is shown below, with marks awarded against the POs as follows:

- PO1:** Support the class teacher to enhance children’s education, individually and in groups [3 marks]
- PO2:** Plan, provide and review educational opportunities in collaboration with teachers and other adults [3 marks]
- PO3:** Safeguard and promote the health, safety and wellbeing of children and young people [15 marks]
- PO4:** Recognise, adapt and respond to individual children’s needs, including those with SEND, to support development and access to the curriculum [9 marks]
- [Case study 1 total: 30 marks]

## Case study 1: brief

Complete the case study assessment below.

The writing sessions will be supervised.

Further information about the group of children you are planning for is given below.

## Case study 1: safeguarding and wellbeing

Read the case study below.

You are a teaching assistant working in a primary school with a class of year 3 pupils aged 7 to 8.

The pupils have recently returned to the classroom following a period of school closure. Most of the pupils have settled back in well.

The class teacher has observed that one of the girls in the class, Chloe, is having difficulty reintegrating into school. Chloe is not joining in with friends during breaktimes and is avoiding other social situations including group learning activities in the classroom.

You have also noticed that Chloe is anxious during the day. She appears preoccupied and unable to concentrate on tasks set by the teacher in lessons. This is impacting on her learning and achievement.

Chloe often tells you that she feels sick and wants to go home to her parents. Her parents have informed the class teacher that Chloe is upset each morning and does not want to go to school. On a few occasions, Chloe has refused to go to school so her parents have kept her at home. Chloe is eating less than usual.

The class teacher has asked you to work with Chloe to help her reintegrate into school and regain her focus and participation in lessons.

Discuss how you would respond to Chloe's situation in your role as a teaching assistant.

In your response, you should refer to all relevant aspects of the teaching assistant role.

In your response to Chloe's situation, you are required to:

- discuss the impact of factors that may be contributing to Chloe's behaviour and the safeguarding concerns these factors raise
- explain strategies you would use to support Chloe's wellbeing, safety, resilience and development to enable her to make informed choices
- describe how you would communicate and work effectively with Chloe and the class teacher to support Chloe's engagement and independent learning
- explain how you would review and adapt relevant activities and resources to meet Chloe's individual needs and progress
- describe anti-discriminatory practices you would implement and ways to support Chloe's social inclusion.

**[30 marks]**

## Resources

For this case study, you will have access to the following:

- this brief.

## Evidence required for submission to NCFE

The following evidence **must** be submitted to your tutor / invigilator:

- your case study response.

All evidence **must** be saved securely by your tutor / invigilator.

SAMPLE

## Case study 2: performance outcomes (POs)

The breakdown of the PO coverage across case study 2 is shown below, with marks awarded against the POs as follows:

**PO2:** Plan, provide and review educational opportunities in collaboration with teachers and other adults [12 marks]

**PO3:** Safeguard and promote the health, safety and wellbeing of children and young people [6 marks]

**PO4:** Recognise, adapt and respond to individual children's needs, including those with SEND, to support development and access to the curriculum [12 marks]

[Case study 1 total: 30 marks]

[Case study 2 total: 30 marks]

[Assignment 3 total: 60 marks]

SAMPLE

## Case study 2: brief

Complete the case study assessment below.

This case study comes with an additional insert.

The writing sessions will be supervised.

Further information about the group of children you are planning for is given below.

## Case study 2: learning and development

Read the case study below, and the practitioner observations in the insert you will be given.

You are working as a teaching assistant in a secondary school. You have been working with a year 9 class since the beginning of the academic year.

Formative assessments and teacher observations carried out during the autumn term have shown that one of the pupils, George, requires additional support.

George has difficulty with organising his classwork and misses deadlines for homework. Frequently, George does not have the equipment he needs for class projects, which means he is unable to be fully involved in the learning. George finds it difficult to complete written or computer-based work in class, and the teachers have said there are gaps in his knowledge and understanding across a range of subjects.

George becomes restless and disruptive in class when he is not interested in the lesson. He is also having difficulty contributing to group work with other pupils because he has not completed the set homework tasks.

You have been asked by the class teacher to support George's learning and development needs when he returns to school in the spring term.

Observations carried out on George by his subject teachers have been provided. This information should be used to help you plan the required support.

Discuss how you would respond to George's situation in your role as a teaching assistant.

In your response, you should refer to all relevant aspects of the teaching assistant role.

In your response to George's situation, you are required to:

- discuss the impact of factors that may be contributing to George's behaviour and the safeguarding concerns these factors raise
- explain strategies you would use to support George's wellbeing, safety, resilience and development to enable him to make informed choices
- describe how you would work in collaboration with the teacher to support George's learning and development
- explain how you would review and adapt relevant activities and resources to meet George's individual needs and progress
- describe anti-discriminatory practices you would implement and ways to support George's social inclusion.

**[30 marks]**

## Resources

For this case study, you will have access to the following:

- this brief
- the case study insert.

## Evidence required for submission to NCFE

The following evidence **must** be submitted to your tutor / invigilator:

- your case study response.

All evidence **must** be saved securely by your tutor / invigilator.

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## Change history record

Version	Description of change	Approval	Date of issue
v1.0	First published version	09 May 2025	16 June 2025
v2.0	Inclusive change development: branding, headers and footers and copyright updated / moved. Invigilator added to final bullet point on page 3. 30 changed to 60 on page 4. Evidence required for submission section edited for clarity.	26 March 2026	30 April 2026

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## Document information

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