
Urgent: last day to complete your second term-time checkpoint

From Craig Wade <ncfe@ncfemail.org.uk>

Date Fri 2025-05-02 10:05 AM

To Hannah Foley <HannahFoley@ncfe.org.uk>

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NCFE

VTQ timely delivery of results

URGENT: last day to complete your second term-time checkpoint

Hello

I wanted to remind you that the deadline to complete your second term-time checkpoint is today, Friday 2 May.

Urgent actions required

As stated in your centre agreement, you must comply with all requirements for the provision of information to us within the specified timeframes. **If you haven't completed the actions detailed on our [timely delivery of results webpage](#) by 11:59pm tonight, we'll need to notify Ofqual as part of our delivery of results submission. Your account will be suspended, and you'll be passed to our Provider Assurance team for investigation for maladministration.**

If you have any queries about the actions you need to take, please visit our [webpage](#) for more information. You must also [nominate a senior designated contact \(SDC\) for your centre](#) if you didn't submit this in the first term-time checkpoint.

Further support

If you're unable to complete this term-time checkpoint by the end of today, please notify our Customer Support team immediately via email customersupport@ncfe.org.uk.

Kind regards,

Craig Wade
Senior Regulatory Affairs Manager



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