



Features and benefits

NCFE Level 3 Certificate in Principles of Business Administration (601/7074/8)

Minimum entry age: 16

Resources: Learner's Evidence Tracking Log

Features	Benefits to the centre	Benefits to the learner	Benefits to the employer
Knowledge-based qualification	No special resources required		
Assessed via portfolio of evidence	Using a portfolio approach allows centres to be flexible in devising their own assessment methods based on the preferences of their learners such as audio, visual and written evidence. There is less demand on centres to organise a test and it requires no additional resources over and above the norm of blended learning and delivery	Caters for different learning styles Assessment method favoured by learners who find exam conditions stressful.	
Learners who achieve this qualification will be able to RPL their learning across to the Level 3 Diploma in Business Administration.	Will not have to repeat the knowledge-based learning	Will not have to repeat the knowledge-based learning	Increases accessibility