

Children, Young People and Families Manager

☆ Level 5 £ £6,000 🗓 24-30 months

1. What the role entails

Children, Young People and Families Managers make sure there is direction, alignment and commitment within their own practice, teams, organisation and across partnerships. They help children, young people and families aspire to do their best and achieve sustainable change. They will build teams, manage resources and lead new approaches to working practices that deliver better outcomes and put the child, young person or family at the centre of practice.

Children, Young People and Families Managers may work in range of settings in local authorities, within health organisations, educational and early years settings or children's centres, as well as a wide range of private voluntary and community organisations.

- ! Entry: Apprentices must undertake the Disclosure and Barring Service process and provide the result.

Option 1: Children's Residential Care Manager



Mandatory qualification: Level 5 Diploma in Leadership and Management for Residential Childcare

Option 2: Children, Young People and Families Manager in the Community



Mandatory qualification: Level 5 Diploma in Leadership for Health and Social Care

2. On-programme assessments

Before entering Gateway, the apprentice must complete the following on-programme assessment requirements:

- The mandatory qualification specified in the option chosen
- Level 2 English and maths
- A Portfolio of Evidence to support the Competence Interview
- Regular performance management.

3. Gateway requirements

The decision to take an apprentice through Gateway is made between the employer, independent training provider (ITP) and apprentice. The apprentice must achieve all the on-programme elements before they enter Gateway, including holding a current DBS certificate.



Make a difference to the lives of children and their families with an early years and childcare qualification.

4. End-point assessment

The EPA for Children, Young People and Families Manager contains two methods of assessment:

Situational Judgement Test (50%)

Apprentices are presented with 9 work-based scenarios within a children's health and social care context. The Situational Judgement Test will be a written test, sat under controlled conditions and will last for 120 minutes. It'll highlight the apprentice's competence in the application of the knowledge criteria outlined in the standard.

Grading – the Independent End-Point Assessor (IEPA) grades the Situational Judgement Test as a Fail or Pass only.

Competence Interview informed by a Portfolio (50%)

The Competence Interview is a structured discussion of 55–65 minutes between the apprentice and the IEPA, focusing on the work covered in the Portfolio. There will be probing questions and discussion about the professional practice undertaken within the course of the apprentice's work, based on the application of core skills, knowledge and behaviours.

The Portfolio will not be assessed, but it will be used to inform the questioning for the competence interview.

Grading – the IEPA grades the Competence Interview as a Fail, Pass or Distinction.

5. Grade aggregation table

Assessment Method	Grade			Weighting
Situational Judgement Test	If an apprentice fails any one of the assessments it will be deemed to be an overall fail	Pass	Pass	50%
Competence Interview		Pass	Distinction	50%
Overall grade awarded	Fail	Pass	Distinction	

6. Completion and certification

We'll activate certification once the apprentice has successfully completed all EPAs, and the IEPA has verified this. Working with the apprenticeship certificate issuing authority, we'll ensure the apprentice receives their certificate.

7. What next?

The learning doesn't stop once the apprenticeship is complete. Some optional routes include degrees in children and young people community studies, social work or youth work and CPD professional qualification updates.

Why NCFE?

We're an approved End-Point Assessment Organisation (EPAO) specialising in EPA delivery across health, education, social care, digital and business apprenticeship standards. We offer flexible and reliable EPA solutions supported by sector expertise, guidance documents and proactive service and support.