Flexible Worker Application Form

Thanks for your interest in working as an Examiner for NCFE.

Please ensure you complete all sections in full.

Use a continuation sheet if necessary, however, we don’t accept CVs or other documents in place of sections of the form.

Make sure you refer to the job information pack when completing this form.

**Which Role?**

|  |  |
| --- | --- |
| **Role** |  |
| **NCFE qualification** |  |
| **Where did you hear about this vacancy** |  |

**A bit about you…**

|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
| **Mobile** |  |
| **Email** |  |
| **Telephone**  |  |

**Education, Training and Professional Qualifications**

Tell us about any school, college, university, training or professional qualifications you’ve achieved (continue on a separate sheet if necessary).

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates achieved** | **Qualification/Training and grade** | **Details** | **Name of School/****College/University/****Training Provider** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Your Working History**

Please tell us about your previous jobs beginning with your current or most recent role (continue on a separate sheet if necessary).

|  |
| --- |
| **Current or most recent role** |
| **Job title** |  |
| **Employer name** |  |
| **Employer location** |  |
| **Dates (start and end)** |  |
| **Tell us about your key achievements and main duties** |
|  |

|  |
| --- |
| **Previous roles, starting with the most recent** |
| **Dates(start and end)** | **Job title** | **Main Duties** | **Employer name and location** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Occupational Competence**

How do you meet the criteria in the job information pack and occupational competence guidelines for the qualification(s)? What experience do you have working in the relevant area?

|  |
| --- |
|  |

**Why do you want to work for NCFE?**

|  |
| --- |
|  |

**Anything else?**

Please tell us anything else you think we should know about you.

|  |
| --- |
|  |

**References**

Please supply the names and email addresses of two referees, one of which should be your current or most recent employer. Please note we will not take up references until you have accepted an offer.

|  |  |
| --- | --- |
| **Name**  | **Name**  |
| **Job title**  | **Job title**  |
| **Email address**  | **Email address** |

**Declaration**

|  |
| --- |
| I confirm that all the information I’ve provided in this application is, true and correct to the best of my knowledge. I understand that if appointed any false information may result in the termination of my contract. My typed full name will be treated as an electronic signature. |
| Signature: | Date: |

**The next step**

Email your application to us at **assessmentdelivery@ncfe.org.uk**

Good luck and thank you for taking the time to complete your application form.